In addition to many other responsibilities, the Office of Technology and Data, Information Systems, is responsible for all network security, data privacy, programming, technology, production control, and application development operations within the Alabama State Department of Education (ALSDE). Primary responsibilities include network security, database management, software development, technical support, data management and analysis, functional analysis, and project management.

Act 2015-3 states the following regarding public charter school student information:

- A public charter school shall maintain records on all enrolled students utilizing the state-adopted Alabama Student Information System (ASIM).

- Alabama public charter schools must adhere to all federal, state, and local laws pertaining to data privacy and security, including, but not limited to, Family Educational Rights and Privacy Act (FERPA), Children’s Internet Protection Act (CIPA), Health Insurance Portability and Accountability Act (HIPAA), and Children’s Online Privacy Protection Act (COPPA).

- Public charter schools must use the state-standardized student management system. Currently, the student management system is Chalkable Information Now (INOW) and Chalkable Special Education Tracking System (SETS) Web.

- Acquisition, installation, use, and training on the student management system are the responsibility of the public charter school.

- All federal reporting requirements must be met, specifically in order to satisfy Education Facts (EDFacts) data reporting requirements. Specifics can be found at: [http://www2.ed.gov/about/inits/ed/edfacts/index.html](http://www2.ed.gov/about/inits/ed/edfacts/index.html)

- In order to comply with federal reporting deadlines, data must be submitted to the ALSDE at the prescribed times and in the prescribed format. The ALSDE reporting calendar for each year can be found at: [http://www.alsde.edu/dept/data/Pages/datacollectionschedule-all.aspx](http://www.alsde.edu/dept/data/Pages/datacollectionschedule-all.aspx)

**NOTE:** This working document “highlights” key components in the Alabama School Choice and Student Opportunity Act (Act 2015-3) but does not attempt to address all content specific to student information, data privacy and security, or management of student information. Content provided in this working document will be updated as the Alabama State Department of Education develops specific guidance regarding Alabama public charter schools. Please send questions to pcs@alsde.edu.