MEMORANDUM

April 22, 2016

TO:    Directors of Specialized Treatment Centers

FROM:  Dennis R. Coe, Director
        Office of Supporting Programs

The Alabama State Department of Education allocates funds to Specialized Treatment Centers based on “bed counts” licensed for each facility. The “bed count” is the official number of beds identified by a state agency that a center is licensed to house. We are in need of updated information regarding each Center’s Name, Licensing/Certifying Agencies and Licensed Bed Count.

In addition to the information below, please provide a copy of the license provided to you by the appropriate state agency. This license should indicate the number of beds you are licensed to operate. If your center is not licensed by a state agency, please provide the statutory authority by which the center was created and operates (i.e., created by Juvenile Court in XYZ County).

Please submit the aforementioned information via e-mail to Ms. Sabrina May at smay@alsde.edu by Friday, April 29, 2016. Should you have any additional questions, Ms. Sabrina May can be reached at 334-353-0732.

DRC: SM

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