SUMMER FOOD SERVICE PROGRAM
FOOD SERVICE AGREEMENT

THIS AGREEMENT is made and entered into between ____________________________

Board of Education, School Food Authority

and ____________________________

Sponsor

Whereas the ____________________________ agrees to supply unitized meals__________________________

Board of Education, School Food Authority  (inclusive/exclusive)

of milk and juice to ____________________________ with and for the rates herein listed.

Sponsor

<table>
<thead>
<tr>
<th>Item</th>
<th>Price per Each</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakfast</td>
<td>$ ____________</td>
</tr>
<tr>
<td>Lunches</td>
<td>$ ____________</td>
</tr>
<tr>
<td>Snacks</td>
<td>$ ____________</td>
</tr>
<tr>
<td>Suppers</td>
<td>$ ____________</td>
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</tbody>
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It is further agreed that ____________________________, pursuant to the provisions of the Summer Food

Service Program regulations, the attached copy of which is part of this agreement, will assure that said meals meet

the minimum meal pattern requirements as to components and portion sizes as follows:

—— Summer Food Service Program Meal Patterns——

BREAKFAST

Milk

Fluid Milk 1 cup

(1/2 pint)

Vegetables and Fruits

Vegetables and/or fruits or full-strength vegetable or fruit juice 1/2 cup

(or an equivalent quantity of any combination of vegetable, fruits, and juice) 1/2 cup

Grains/Breads

Bread (whole-grain or enriched) or 1 slice

Bread Alternates (whole-grain or enriched):

- cornbread, biscuits, rolls, muffins, etc. or 1 serving
- cooked pasta or noodle products or 1/2 cup
- cooked cereal grains, such as rice, or grits, or bulgur or 1/2 cup

(whole-grain, enriched, or fortified): cooked cereal or cereal grains or

cold dry cereal 3/4 cup or 1 ounce

(or an equivalent quantity of a combination of grains/breads)

(Optional) Serve as often as possible:

Meat and Meat Alternates

(See lists under Lunch or Supper) 1 ounce
SNACK

Choose two items from the following four components:

**Meat and Meat Alternates**

Lean meat or poultry or fish or 1 ounce
(editable portion as served)

Meat Alternates:
Cheese or 1 ounce
egg or 1/2 large
cooked dry beans or beans or 1/4 cup
peanut butter or other nut or seed butters of 2 tablespoons
nuts and/or seeds or 1 ounce
yogurt (plain, sweetened, or flavored) 4 ounces
(or an equivalent quantity of any combination of meat or meat alternates)

**Vegetables and Fruits:**

Vegetables and/or fruits or 3/4 cup
full-strength vegetable or fruit juice 3/4 cup
(or an equivalent quantify of any combination of vegetables, fruits, and juice)
Juices cannot be served with milk

**Grains/Breads:**

Bread (whole-grain or enriched) or 1 slice
Bread Alternates (whole-grain or enriched):
cornbread, biscuits, rolls, muffins, etc. or 1 serving
cooked pasta or noodle products or 1/2 cup
cooked cereal grains, such as rice, corn grits, or bulgur or 1/2 cup
(whole-grain, enriched, or fortified): cooked cereal or cereal grains or 3/4 cup or 1 ounce
cold dry cereal (whichever is less)
(or an equivalent quantity of a combination of grains/breads)

**Milk**

Fluid Milk 1 cup (1/2 pint)

**LUNCH OR SUPPER**

**Milk**

Fluid Milk 1 cup (1/2 cup)

**Meat and Meat Alternates**

Lean meat or poultry or fish or 2 ounces
(editable portion as served)

Meat Alternates:
Cheese or 2 ounce
egg or 1 large
cooked dry beans or peas or 1/2 cup
peanut butter or other nut or seed butters of 4 tablespoons
nuts and/or seeds or 1 ounce 50%*
yogurt (plain, sweetened, or flavored) 8 oz. or 1 cup
(or an equivalent quantity of any combination of meat or meat alternates)

**Vegetables and Fruits**

Vegetables and/or fruits (2 or more selections for a total of 3/4 cups) or full-strength vegetable or fruit juice 
3/4 cup
(or an equivalent quantity of any combination of vegetables, fruits, or juice)
Juice may not be counted to meet more than 1/2 of this requirement.

**Grains/breads**

Bread (whole-grain or enriched) or 1 slice
Bread Alternates (whole-grain or enriched):
- cornbread, biscuits, rolls, muffins, etc. 1 serving
- cooked pasta or noodle products or 1/2 cup
- cooked cereal grains, such as rice, corn grits, or bulgur 1/2 cup
(or an equivalent quantity of a combination of grains/breads)

*No more than one-half of the requirements shall be met with nuts or seeds. Nut or seeds shall be combined with another meat/meat alternate to fulfill the requirement.

**NOTE:** The serving sizes of food specified in the meal patterns are minimum amounts. If the administering agency approved the Sponsor to serve smaller portion sizes to children under 6 years, the Sponsor must meet the meal patterns specified in the Child and Adult Care Food Program (CACFP) regulations. You can obtain copies of these regulations from your State agency. Children over 6 years old may be served larger portions, but not less than the minimum requirements specified in the Summer Food Service Program regulations. Remember that you do not receive reimbursement of meals that do not meet the minimum program requirements.

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Full and accurate records will be maintained by Board of Education, School Food Authority that the Sponsor, will need to meet its responsibility including the following:

1. Record of menus and menu changes approved by the Sponsor and/or the State agency.
2. Daily food production records containing the amount of food prepared and provided to the Sponsor.
3. A roster of the daily number of meals delivered by type to the Sponsor.
4. Daily receipts signed by authorized Sponsor and school food Authority personnel for the number and type of meals delivered to each facility.
5. Copies of invoices for all milk purchased for the Summer Food Service Program.
6. Provide an itemized invoice to the Sponsor monthly which specifies the quantity of meals by type that are purchased within five (5) working days after the last day of the period for which the Sponsor will claim meals for reimbursement.
7. Ensure that health and sanitation requirements are met at all times.
8. Ensure that preparation, serving, and holding of food items are within proper temperature range as prescribed by the local health department.
9. Provide for meals which it prepares for the Summer Food Service Program to be inspected no less than one time during the contract period by an independent agency to determine bacteria levels in the meals being served. Results of the inspection shall be submitted within thirty (30) days of the end of the contract period to the Sponsor and the State Agency.
10. Provide any other documentation that the Sponsor may need to support the purchase of reimbursable meals.

Copies of these records must be submitted to the Sponsor Board of Education, School Food Authority promptly at the end of the month. Sponsor agrees also to retain records required under the preceding clause for a period of 3 years from the date of receipt of final payment under this agreement (or longer, if an audit is in progress): and upon request, to make all accounts and records pertaining to the program available to representatives of the U.S. Department of Agriculture and the General Accounting Office for audits or administrative review at a reasonable time and place.
This meal service is to begin on or around __________________________ Date
and is to be terminated on or around __________________________ Date
Meals will be □ served: □ packed for delivery; or □ delivered to centers the Sponsor has been approved
for by the Alabama Department of Education under provisions of Agreement Number __________________________
Location and address of food preparation center(s):
____________________________________________________________________________________________________
____________________________________________________________________________________________________
____________________________________________________________________________________________________
____________________________________________________________________________________________________
____________________________________________________________________________________________________
____________________________________________________________________________________________________
____________________________________________________________________________________________________
This agreement shall be effective as of __________________________ Date. It may be terminated by notice in writing
given by any party hereto to the other parties at least 30 days prior to the date of termination.
IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the dates indicated below.

BOARD OF EDUCATION
SCHOOL FOOD AUTHORITY

SUPERINTENDENT

DATE

SPONSORING ORGANIZATION

SIGNATURE AND TITLE

DATE

Attach copy of Cycle Menus and Meal Delivery Schedule