MEMORANDUM

TO: Child Nutrition Directors
   Public Schools
   Private Schools

FROM: June Barrett, Program Coordinator
      Child Nutrition Programs

Date: April 1, 2016

RE: Community Eligibility Provision (CEP) Direct Certification (DC) Student List

This is a reminder that direct certification (DC) data for April 1, 2016 may be used to calculate the Community Eligibility Provision (CEP) percentages for SY16-17. On April 1, 2016 all participating CEP districts/schools and school districts considering to begin CEP in SY16-17 are required to print the DC student file and maintain the list in the Child Nutrition Program (CNP) files for audit reviews. The files must include INOW and POS rosters.

The Alabama State Department of Education will determine the Average DC Percentages by school and complete estimated earnings for districts currently enrolled in CEP and those districts considering to use the CEP option for their school district. CEP information will be available to evaluate the potential earning for each school or district when the renewal application agreement is open for completion for SY16-17. For more information concerning CEP visit our website http://www.alsde.edu/; Department Offices; CNP – Child Nutrition Programs; School Nutrition Programs; CEP.

Should you have any questions concerning CEP, contact the School Program staff at (334) 242-8228.

JBB/CR/JR