FOR IMMEDIATE RELEASE
January 15, 2015

SPECIAL EDUCATION RECORDS TO BE DESTROYED

Montgomery, Ala. - The Alabama State Department of Education (ALSDE) has scheduled the destruction of certain special education records for February 17, 2015. Records to be destroyed pertaining to special education complaints filed between April 1, 2009, and December 31, 2009, special education mediation records maintained between April 1, 2009, and December 31, 2009, and special education due process hearing requests filed from January 1, 2008, to December 31, 2008.

If you are the parent of a child (or a student aged 19 or older, or a former student aged 19 or older) involved in a special education complaint, a special education mediation, or a due process hearing, with records maintained at the ALSDE during this timeframe, you may request the complaint records, mediation records, or due process hearing records, pertaining to your child (or yourself), by mailing or faxing a signed, written authorization to release the records to:

Ms. Bernice Rush-Harrison or Mr. Clark Waggoner
Alabama State Department of Education
Special Education Services
Post Office Box 302101
Montgomery, AL 36130-2101
Fax: (334) 242-9192

Your letter should include the student’s name, current mailing address, and telephone number. Unless we receive a signed, written request for the complaint records, mediation records, or due process hearing records, these records will be destroyed on February 20, 2015.

If you have questions, please contact Ms. Rush-Harrison or Mr. Waggoner at (334) 242-8114.

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