



STATE OF ALABAMA  
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.  
State Superintendent of Education

Alabama  
State Board  
of Education

**FOR IMMEDIATE RELEASE**  
**February 4, 2019**

**Contact: Communication**  
**(334) 694-4686**  
[comm@alsde.edu](mailto:comm@alsde.edu)

Governor Kay Ivey  
President

**SPECIAL EDUCATION RECORDS TO BE DESTROYED**

**Montgomery, Ala.** – The Alabama State Department of Education (ALSDE) has scheduled the destruction of certain special education records for March 8, 2019.

Jackie Zeigler  
District I

Records to be destroyed pertain to special education State Complaints, mediations, and due process hearing requests filed between January 1, 2012, and December 31, 2013.

Tracie West  
District II

If you are the parent of a child (or a student aged 19 or older, or a former student aged 19 or older) involved in a special education State Complaint, mediation, or due process hearing request, with records maintained at the ALSDE during this timeframe, you may request the State Complaint, mediation, or due process hearing request records, pertaining to your child (or yourself), by mailing or faxing a signed, written authorization to release the records to:

Stephanie Bell  
District III

Dr. DaLee Chambers or Ms. Bernice Rush-Harrison  
Alabama State Department of Education  
Special Education Services  
Post Office Box 302101  
Montgomery, AL 36130-2101  
Fax: (334) 694-4986

Yvette M. Richardson, Ed.D.  
District IV

Ella B. Bell  
District V

The written authorization to release the records must be received by 4:00 PM, March 4, 2019. Your letter should include the student's name, current mailing address, and telephone number. Unless we receive, a signed, written request for the State Complaint, mediation, and/or due process hearing request records, these records will be destroyed on March 8, 2019.

Cynthia McCarty, Ph.D.  
District VI  
Vice President

Jeff Newman  
District VII  
President Pro Tem

If you have questions, please contact Dr. DaLee Chambers or Ms. Rush-Harrison at (334) 694-4782.

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Wayne Reynolds, Ed.D.  
District VIII

Eric G. Mackey, Ed.D.  
Secretary and  
Executive Officer