



Dual Enrollment

Josh Laney, Robin Nelson, Nettie Carson-Mullins
4/6/16



Dual Enrollment Defined

Dual enrollment occurs when a student earns transcribed credit for a college class on both their high school and college transcripts.

There is no restriction on the time or place of the course. A student may take a college course during the regular academic day, at night, over the summer, or online.

LEA Dual Enrollment Policies

- Establish a set of written policies and distribute to parents and students. Some examples...
 - What classes may be taken and counted for secondary credit?
 - What kind of credit will they be counted for?
 - Will they be weighted?
 - Do they impact class rank and honors? (Val and Sal)
 - Attendance policies? Where is the student when not in the college class?
 - If they drop the college class, where do they go?

DE Policies for Community Colleges

Post Office Box 302130
Montgomery, AL 36130-2130



T 334.293.4500 F 334.293.4504
www.accs.cc

MARK A. HEINRICH, PH.D.
Chancellor

ACCS 2015-WFD-080

MEMORANDUM #2015-WFD-080

DATE: December 9, 2015
TO: Presidents, Alabama Community College System
FROM: Mark Heinrich, Chancellor 
RE: Procedure for Dual Enrollment for Dual Credit

Please find attached a copy of the Procedure for the Alabama Community College System – Alabama State Department of Education Dual Enrollment Program. While the Procedure may be considered to be your guide going forward, there is no expectation that you should try to nullify agreements with local educational agencies (LEAs) or change criteria for accepting students into enrollment for the current academic year, unless you wish to do so.

Please also be aware that the ACCS Office will soon provide you and your staff with a Best Practices Handbook which will include a Frequently Asked Questions section. Hopefully, this will address your issues and concerns. If not, my staff and I will be glad to speak with you concerning them. As always with such procedures, we will jointly evaluate them following the program year and make adjustments, if necessary.

Thank you for your implementation of this important program.

TA/gs

Attachment

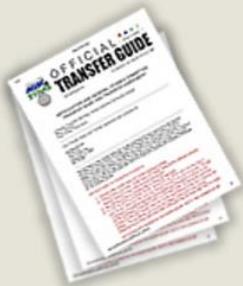
DE Policies for Universities

- No uniform governing body
- Each LEA must establish an agreement with each university in which their students will dual enroll
- Use STARS to assist students with determining if the course they are taking is appropriate to their plan of study and particular institution
 - stars.troy.edu
 - *“Prospective transfer students can log onto the STARS system and obtain a transfer guide for their chosen major that prescribes the coursework needed in the first 60-64 SH of their degree program. If a student follows the guide and does not change majors, he/she should receive degree credit upon transfer to the receiving institution.”*

STARS.TROY.EDU



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How do I count DE courses toward graduation requirements?

- What does the student need it to count for?
 - Elective in the “Three credits of...” box?
 - General elective in the 2.5 box?

AREAS OF STUDY	REQUIREMENTS	CREDITS
English Language Arts	English 9, 10, 11, and 12 or any AP/IB/postsecondary equivalent option of these courses	4
Mathematics	Algebra I, Geometry, and Algebra II w/ Trig or Algebra II, or their equivalent. Additional course(s) to complete the four credits in mathematics must be chosen from the <i>Alabama Course of Study: Mathematics</i> or CTE/AP/IB/postsecondary equivalent courses.	4
Science	Biology and a physical science The third and fourth science credits may be used to meet both the science and CTE course requirement and must be chosen from the <i>Alabama Course of Study: Science</i> or CTE/AP/IB/postsecondary equivalent courses	4
Social Studies	World History, U.S. History x 2, and Government/Economics or AP/IB/postsecondary equivalent courses.	4
Physical Education	LIFE (Personal Fitness) One JROTC credit may be used to meet this requirement	1
Health Education	<i>Alabama Course of Study: Health Education</i>	0.5
Career Preparedness	Career Preparedness Course (Career and Academic Planning, Computer Applications, Financial Literacy)	1
CTE and/or Foreign Language and/or Arts Education	Students choosing CTE, Arts Education, and/or Foreign Language are encouraged to complete two courses in sequence.	3
Electives		2.5
Total Credits Required for Graduation		24

How do I count DE courses toward graduation requirements?

Specifically named required course?

Have the standards been crosswalked?

FY15-1014

April 3, 2015

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Thomas R. Bice *TRB*
State Superintendent of Education

RE: Credit for Dual Enrollment Courses

On March 11, 2015, the Alabama State Board of Education amended the *Alabama Administrative Code*, Rule No. 290-3-1-.02, pertaining to secondary course credit awarded for postsecondary course work through dual enrollment. The new rule is "One (1) three semester hours postsecondary/college-level course shall equal one (1) high school Carnegie credit in the same or related subject."

In the case of English 11 and English 12, additional action is required. Local education agencies may determine, in conjunction with the postsecondary institution, how credit for English 11 and/or English 12 is awarded.

Several options are available:

- English 101 + a literature course = English 11 or English 12 (depending on the student's grade level)
- English 102 + a literature course = English 12
- English 101 + English 102 = English 11, then 2 postsecondary-level literature courses = English 12
- English 101 + locally documented literature to match grade-level literature content = English 11 or English 12 (depending on the student's grade level)
- English 102 + locally documented literature to match grade-level literature content = English 12

If you have questions, please contact Dr. Philip C. Cleveland, Director, Career and Technical Education/Workforce Development, by telephone at 334-242-9116 or by e-mail at pcleveland@alsde.edu or Dr. Julie Hannah, Director, Office of Student Learning, by telephone at 334-353-1608 or by e-mail at jhannah@alsde.edu.

TRB:PCC:MS

cc: Dr. Philip C. Cleveland
Dr. Julie Hannah

FY15-1014

Crosswalking- Best Practice



ENTERPRISE CITY SCHOOLS

DR. CAMILLE H. WRIGHT
Superintendent

November 18, 2015

MEMORANDUM

RE: Credit for Dual Enrollment Academic Courses

On March 11, 2015, the Alabama State Board of Education amended the *Alabama Administrative Code*, Rule No. 290-3-1-.02, pertaining to secondary course credit awarded for postsecondary course work through dual enrollment; "One (1) three semester hours postsecondary/college-level course shall equal one (1) high school Carnegie credit in the same or related subject."

The Enterprise City School (ECS) System continually strives to ensure our students are provided the best possible education, with the most educational opportunities, to be college and career ready when they graduate from Enterprise High School. In collaboration with our postsecondary partner, Enterprise State Community College (ESCC), ECS and ESCC have established a framework for cross-walking academic courses in the areas of Mathematics, Science, and Social Studies. A uniform criterion of what students need to be successful in postsecondary/higher-education and a career was established based on the *Alabama Course of Study: Mathematics, Revised 2015; Science, 2015; Social Studies, 2010; and the Alabama Community College System Course Curriculum*. Based on an extensive review of the *Alabama Course of Study Standards* and the *Alabama Community College System Course Curriculum*, ECS and ESCC endorse that the following courses warrant the awarding of secondary credit for postsecondary/college-level coursework:

SUBJECT	SECONDARY COURSE(S)	POSTSECONDARY COURSE(S)
Mathematics	Pre-Calculus	MTH 112 & MTH 113
	Discrete Mathematics	MTH 110
	*Prerequisite: Algebra II Algebra II with Trig & Pre-Calculus	MTH 112 & MTH 113
	Elective Mathematics Course	MTH 125
Science	Chemistry	CHM 111 & CHM 112
	Earth & Space	PHS 111
	Physical Science	PHS 112
	Anatomy & Physiology	BIO 201 & BIO 202
	Physics (Trig)	PHY 201 & PHY 202
	*Prerequisite: Math 113 Physics (Calculus)	PHY 213 & PHY 214
	*Prerequisite: Calculus or Concurrent Elective Science Course	BIO 103

SUBJECT	SECONDARY COURSE(S)	POSTSECONDARY COURSE(S)
Social Studies	U.S. History, Part I	HIS 201
	U.S. History, Part II	HIS 202
	Psychology	PSY 200, General

Dr. Camille H. Wright
Superintendent
Enterprise City Schools

Dr. Vicky Ohlson
Interim President
Enterprise State Community College

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Ms. Lorrie Crowley
Science Lead Teacher
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Dr. R. C. Lewis
Science Division Chair
Enterprise State Community College

Ms. Alison Hancock
History/Social Science Lead Teacher
Enterprise City Schools

Ms. Cynthia Covington
History/Social Science Division Chair
Enterprise State Community College

How do I record Community College DE courses on the high school schedule/transcript?

- Use the 900000 series course number from the valid course file for community college courses
- Make sure the course you select is the exact match to the college course by matching not only the name, but the “STI Short Name”
 - Use the Course Lookup application in AIMS or search “course numbers” Excel sheet on ALSDE.edu

How do I record University DE courses on the high school schedule/transcript?

- Use a shredded* course code if the course is going to be shown on the student schedule
- Use direct entry on the transcript if it being taught independent of the student schedule

*Documentation on using shredded course numbers can be located on the Chalkable support site

Common Misconceptions

- **FALSE:** The State Department of Education reviews and approves each crosswalk between an LEA and post-secondary institution.
- **TRUE:** It is the sole responsibility of the LEA to conduct an analysis of standards and course content to determine if a college class (or set of classes) meets the standards laid out in the course of study.
- **FALSE:** An LEA may choose to combine multiple DE courses to count for credit rather than crosswalking standards.
- **TRUE:** It is the responsibility of the LEA to ensure all required standards are covered when determining the eligibility of a post-secondary course for high school credit.
- **FALSE:** Every dual enrollment course must be crosswalked back to a specific high school course.
- **TRUE:** When dual enrollment courses are taken for elective credit in any area of the diploma, they do not have to be matched back to a particular secondary course.

I have a question about XYZ class and how it can be counted...

- CTE Classes
 - Josh Laney
 - jlaney@alsde.edu
 - 706-326-1324
- Non CTE Classes
 - Nettie Carson-Mullins
 - ncarson-mullins@alsde.edu
 - 334-353-1191