

Local Education Agency
AED MONTHLY MAINTENANCE CHECKLIST
2016-2017

	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May
Location of Unit:										
Is unit visible and near telephone? Nearest telephone:										
Is unit clean, undamaged, and free from wear?										
Are the electrodes connected and sealed in their package?										
Electrode expiration date:										
Is "green check" indicator visible?										
Battery expiration date:										
Are AED supplies ready for use?										
----- <i>a. Standard Precautions Kit (CPR mask, gloves, alcohol prep)</i> -----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
<i>b. Razor</i> -----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
<i>c. Scissors</i> -----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
<i>d. AED guidelines attached to unit</i> -----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
<i>e. List of CPR/AED certified staff members with CPR expiration dates</i> -----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----

NAME _____ **INITIALS** _____ **NAME** _____ **INITIALS** _____

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