August 12, 2008

MEMORANDUM

TO: Selected City and County Superintendents of Education
   Selected City and County Coordinators of Special Education
   Selected Principals

FROM: Joseph B. Morton
   State Superintendent of Education

RE: Cohort III Research-Based Math Intervention Project Participants

Thank you for agreeing to partner with the Alabama State Department of Education (SDE), Special Education Services, to serve as a pilot site in the Research-Based Math Intervention Project. As you aware, we have ordered the enclosed student materials for use in your selected school(s) for the 2008-09 school year. In addition to purchasing the student materials for your school(s), the SDE will also purchase four days of professional development for your system and one day of initial training. A consultant with the math intervention program will communicate with your school contact person to schedule these days.

As a requirement for participation, we need your system and school(s) to read and sign the enclosed Partnership Agreement/Contact Information. Please sign and fax the agreement form and contact information to Mrs. Julie Colley Lowery at (334) 353-8559. Once your materials arrive, you will also need to complete and e-mail the enclosed Math Intervention Materials Inventory form to Mrs. Lowery at jlowery@alsde.edu. If you have any questions, please contact Mrs. Lowery at (334) 242-8114.

JBM/JCL/RG

Enclosures

cc: Dr. Thomas R. Bice
    Mr. Feagin Johnson, Jr.
    Dr. Mabrey Whetstone
    Ms. Abbie J. Felder
    Mrs. Julie Colley Lowery

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