Career Readiness Indicator Questionnaire

This questionnaire is designed to help guide the process for review of a Career Readiness Indicator (CRI). It is the responsibility of the local education agency proposing the addition of the CRI to gather the information and submit it to Josh Laney, Assistant Director for Workforce Development. Answers should be as concise as possible. Information should be submitted as a completed packet, not piecemeal. Additional information may be included at the discretion of the applying agency if it might be pertinent to the evaluation process.

Contact information for person filling out questionnaire

Full Name of the Career Readiness Indicator: Cosmetology License
Agency: Alabama Board of Cosmetology and Barbering Email: cosmetology@aboc.alabama.gov
Phone number: (334) 353-7168 Date of submittal: August 31, 2015

Why do we want this CRI?

1. What industry is asking for the CRI? (List multiple if applicable.) Personal Care Services
2. What companies within the industry are requesting this CRI? Alabama Board of Cosmetology and Barbering
3. What entity, company, or testing agency is the “owner” of the CRI? (Who determines what it takes to earn the CRI?) Alabama Board of Cosmetology and Barbering Contact person: Carol Reynolds or Bob McKee
4. For what career technical program(s) is the CRI being requested? Cosmetology

How does one actually get the CRI?

5. How long does it take for a student to earn this CRI? (Answer in approximate hours of instruction, not school years or terms. Give an average or best estimate.) 1,200 Credit Unit Hours or 1,500 clock hours
6. How does the student earn the CRI? (Does the student have to take a written exam, log a certain number of hours, complete a skills demonstration, some combination of these, etc?) Student must accrue hours from an accredited school. Hours are submitted by teacher and application for exam and practical test. The student must pass written exam before the practical exam can be taken.
7. Is there a minimum age requirement for gaining the CRI? Minimum age 16 years
8. Are students required to be graduates before earning the CRI? No.
9. Are there minimum pre-requisite course requirements for earning the CRI? Proof of 10th grade education or equivalent. Diploma Transcript or GED. Must have a driver’s license and social security card.
10. What equipment is required to train for this CRI? (Only list items which are different than what would be found on the standard equipment list for the program.)
11. Does the earning of the CRI require the student to have computer access for the testing? Yes

How much does it cost and what resources are required?

12. What is the cost of the exam for earning this CRI? The written exam is $75.00. The practical exam is $120.00 and the initial license is $40.00.
13. Is there a practice test available from the CRI issuer or from other parties? Other parties: ISO Quality Testing (IQT) provides practice tests.
a. If yes, does the practice test have a cost in addition to the actual exam and if so, how much? **It is $39.00 in addition to the actual exam.**

b. Can rights to the practice material be purchased once or is there a recurring fee? **There is a recurring fee.**

14. Who can administer the exam? (Some CRIIs prohibit the person who trained the student from administering the exam.) **Only Alabama Board of Cosmetology and Barbering trained examiners and proctors can administer the exam.**

15. Is special certification or licensure required for a teacher to administer the CRI? **Teachers cannot administer exam.**
   a. If yes, what is the cost for gaining the appropriate licensure?
   b. Is this a one-time or recurring fee?

16. Is site, facility, or equipment certification required for administering the CRI? **NA**
   a. If yes, what costs are included?
   b. Is this a one-time or recurring fee?
August 25, 2015

Jennifer D. Adams, NBCT
Education Specialist
Alabama Department of Education
Career and Technical Education Section
Family and Consumer Sciences (FACS)
P.O. Box 302101
Montgomery, AL 36130-2101

RE: Cosmetology Profession

Dear Ms. Adams,

There are several personal services regulated by this Board, including barbering, cosmetology, esthetics, nail technology, natural hair styling, shampoo assistance and eyebrow threading. With each license type, one is required to complete a program in a school or as an apprentice. Once the program is complete, the person is required to take and pass a written and a practical exam. A license is issued when both exams are successfully completed and the initial license fee has been paid.

Anyone practicing the services of any of these personal services is required to be licensed with this Board. No one may practice any of these personal services in the State of Alabama without a license.

If you have any questions, please contact Carol in our office.

Sincerely,

Bob McKee
Executive Director
Career Readiness Indicator Questionnaire

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Contact information for person filling out questionnaire
Full Name of the Career Readiness Indicator: Natural Hair Stylist License
Agency: Alabama Board of Cosmetology and Barbering Email: cosmetology@aboc.alabama.gov
Phone number: (334) 353-7168 Date of submittal: August 31, 2015

Why do we want this CRI?
1. What industry is asking for the CRI? (List multiple if applicable.) Personal Care Services
2. What companies within the industry are requesting this CRI? Alabama Board of Cosmetology and Barbering
3. What entity, company, or testing agency is the “owner” of the CRI? (Who determines what it takes to earn the CRI?) Alabama Board of Cosmetology and Barbering Contact person: Carol Reynolds or Bob McKee
4. For what career technical program(s) is the CRI being requested? Cosmetology

How does one actually get the CRI?
5. How long does it take for a student to earn this CRI? (Answer in approximate hours of instruction, not school years or terms. Give an average or best estimate.) 168 credit units or 210 clock hours
6. How does the student earn the CRI? (Does the student have to take a written exam, log a certain number of hours, complete a skills demonstration, some combination of these, etc?) Student must accrue hours from an accredited school. Hours are submitted by teacher and application for exam and practical test. The student must pass written exam before the practical exam can be taken.
7. Is there a minimum age requirement for gaining the CRI? Minimum age 16 years
8. Are students required to be graduates before earning the CRI? No
9. Are there minimum pre-requisite course requirements for earning the CRI? Proof of 10th grade education or equivalent. Diploma Transcript or GED. Must have a driver’s license and social security card.
10.
11. What equipment is required to train for this CRI? (Only list items which are different than what would be found on the standard equipment list for the program.)
12. Does the earning of the CRI require the student to have computer access for the testing? Yes

How much does it cost and what resources are required?
13. What is the cost of the exam for earning this CRI? The written exam is $75.00. The practical exam is $120.00 and the initial license is $40.00.
14. Is there a practice test available from the CRI issuer or from other parties? Other parties: ISO Quality Testing (IQT) provides practice tests.
a. If yes, does the practice test have a cost in addition to the actual exam and if so, how much? **It is $39.00 in addition to the actual exam.**

b. Can rights to the practice material be purchased once or is there a recurring fee? **There is a recurring fee.**

15. Who can administer the exam? (Some CRIs prohibit the person who trained the student from administering the exam.) **Only Alabama Board of Cosmetology and Barbering trained examiners and proctors can administer the exam.**

16. Is special certification or licensure required for a teacher to administer the CRI? **Teachers cannot administer exam.**

   a. If yes, what is the cost for gaining the appropriate licensure?
   b. Is this a one-time or recurring fee?

17. Is site, facility, or equipment certification required for administering the CRI? **NA**

   a. If yes, what costs are included?
   b. Is this a one-time or recurring fee?
August 25, 2015

Jennifer D. Adams, NBCT
Education Specialist
Alabama Department of Education
Career and Technical Education Section
Family and Consumer Sciences (FACS)
P.O. Box 302101
Montgomery, AL 36130-2101

RE: Cosmetology Profession

Dear Ms. Adams,

There are several personal services regulated by this Board, including barbering, cosmetology, esthetics, nail technology, natural hair styling, shampoo assistance and eyebrow threading. With each license type, one is required to complete a program in a school or as an apprentice. Once the program is complete, the person is required to take and pass a written and a practical exam. A license is issued when both exams are successfully completed and the initial license fee has been paid.

Anyone practicing the services of any of these personal services is required to be licensed with this Board. No one may practice any of these personal services in the State of Alabama without a license.

If you have any questions, please contact Carol in our office.

Sincerely,

Bob McKee
Executive Director
Career Readiness Indicator Questionnaire

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Contact information for person filling out questionnaire

Full Name of the Career Readiness Indicator: Barber License
Agency: Alabama Board of Cosmetology and Barbering Email: cosmetology@aboc.alabama.gov
Phone number: (334) 353-7168 Date of submittal: August 31, 2015

Why do we want this CRI?

1. What industry is asking for the CRI? (List multiple if applicable.) Personal Care Services
2. What companies within the industry are requesting this CRI? Alabama Board of Cosmetology and Barbering
3. What entity, company, or testing agency is the “owner” of the CRI? (Who determines what it takes to earn the CRI?) Alabama Board of Cosmetology and Barbering Contact person: Carol Reynolds or Bob McKee
4. For what career technical program(s) is the CRI being requested? Barber

How does one actually get the CRI?

5. How long does it take for a student to earn this CRI? (Answer in approximate hours of instruction, not school years or terms. Give an average or best estimate.) 800 credit units and 1,000 clock hours
6. How does the student earn the CRI? (Does the student have to take a written exam, log a certain number of hours, complete a skills demonstration, some combination of these, etc?) Student must accrue hours from an accredited school. Hours are submitted by teacher and application for exam and practical test. The student must pass written exam before the practical exam can be taken.
7. Is there a minimum age requirement for gaining the CRI? Minimum age 16 years
8. Are students required to be graduates before earning the CRI? No
9. Are there minimum pre-requisite course requirements for earning the CRI? Proof of 10th grade education or equivalent. Diploma Transcript or GED. Must have a driver’s license and social security card.
10. What equipment is required to train for this CRI? (Only list items which are different than what would be found on the standard equipment list for the program.)
11. Does the earning of the CRI require the student to have computer access for the testing? Yes

How much does it cost and what resources are required?

12. What is the cost of the exam for earning this CRI? The written exam is $75.00. The practical exam is $120.00 and the initial license is $40.00.
13. Is there a practice test available from the CRI issuer or from other parties? Other parties: ISO Quality Testing (IQT) provides practice tests.
a. If yes, does the practice test have a cost in addition to the actual exam and if so, how much? **It is $39.00 in addition to the actual exam.**

b. Can rights to the practice material be purchased once or is there a recurring fee? **There is a recurring fee.**

14. Who can administer the exam? (Some CRIs prohibit the person who trained the student from administering the exam.) **Only Alabama Board of Cosmetology and Barbering trained examiners and proctors can administer the exam.**

15. Is special certification or licensure required for a teacher to administer the CRI? **Teachers cannot administer exam.**
   a. If yes, what is the cost for gaining the appropriate licensure?
   b. Is this a one-time or recurring fee?

16. Is site, facility, or equipment certification required for administering the CRI? **NA**
   a. If yes, what costs are included?
   b. Is this a one-time or recurring fee?
August 25, 2015

Jennifer D. Adams, NBCT
Education Specialist
Alabama Department of Education
Career and Technical Education Section
Family and Consumer Sciences (FACS)
P.O. Box 302101
Montgomery, AL 36130-2101

RE: Cosmetology Profession

Dear Ms. Adams,

There are several personal services regulated by this Board, including barbering, cosmetology, esthetics, nail technology, natural hair styling, shampoo assistance and eyebrow threading. With each license type, one is required to complete a program in a school or as an apprentice. Once the program is complete, the person is required to take and pass a written and a practical exam. A license is issued when both exams are successfully completed and the initial license fee has been paid.

Anyone practicing the services of any of these personal services is required to be licensed with this Board. No one may practice any of these personal services in the State of Alabama without a license.

If you have any questions, please contact Carol in our office.

Sincerely,

Bob McKee
Executive Director
Career Readiness Indicator Questionnaire

This questionnaire is designed to help guide the process for review of a Career Readiness Indicator (CRI). It is the responsibility of the local education agency proposing the addition of the CRI to gather the information and submit it to Josh Laney, Assistant Director for Workforce Development. Answers should be as concise as possible. Information should be submitted as a completed packet, not piecemeal. Additional information may be included at the discretion of the applying agency if it might be pertinent to the evaluation process.

Contact information for person filling out questionnaire

Full Name of the Career Readiness Indicator: Manicurist License
Agency: Alabama Board of Cosmetology and Barbering Email: cosmetology@aboc.alabama.gov
Phone number: (334) 353-7168 Date of submittal: August 31, 2015

Why do we want this CRI?

1. What industry is asking for the CRI? (List multiple if applicable.) Personal Care Services
2. What companies within the industry are requesting this CRI? Alabama Board of Cosmetology and Barbering
3. What entity, company, or testing agency is the “owner” of the CRI? (Who determines what it takes to earn the CRI?) Alabama Board of Cosmetology and Barbering Contact person: Carol Reynolds or Bob McKee
4. For what career technical program(s) is the CRI being requested? Cosmetology

How does one actually get the CRI?

5. How long does it take for a student to earn this CRI? (Answer in approximate hours of instruction, not school years or terms. Give an average or best estimate.) 600 credit unit or 750 clock hours
6. How does the student earn the CRI? (Does the student have to take a written exam, log a certain number of hours, complete a skills demonstration, some combination of these, etc?) Student must accrue hours from an accredited school. Hours are submitted by teacher and application for exam and practical test. The student must pass written exam before the practical exam can be taken.
7. Is there a minimum age requirement for gaining the CRI? Minimum age 16 years
8. Are students required to be graduates before earning the CRI? No
9. Are there minimum pre-requisite course requirements for earning the CRI? Proof of 10th grade education or equivalent. Diploma Transcript or GED. Must have a driver’s license and social security card.
10. What equipment is required to train for this CRI? (Only list items which are different than what would be found on the standard equipment list for the program.) NA
11. Does the earning of the CRI require the student to have computer access for the testing? Yes

How much does it cost and what resources are required?

12. What is the cost of the exam for earning this CRI? The written exam is $75.00. The practical exam is $120.00 and the initial license is $40.00.
13. Is there a practice test available from the CRI issuer or from other parties? Other parties: ISO Quality Testing (IQT) provides practice tests.

Rev: 8/20/15
a. If yes, does the practice test have a cost in addition to the actual exam and if so, how much? It is $39.00 in addition to the actual exam.

b. Can rights to the practice material be purchased once or is there a recurring fee? There is a recurring fee.

14. Who can administer the exam? (Some CRIs prohibit the person who trained the student from administering the exam.) Only Alabama Board of Cosmetology and Barbering trained examiners and proctors can administer the exam.

15. Is special certification or licensure required for a teacher to administer the CRI? Teachers cannot administer exam.
   a. If yes, what is the cost for gaining the appropriate licensure?
   b. Is this a one-time or recurring fee?

16. Is site, facility, or equipment certification required for administering the CRI? NA
   a. If yes, what costs are included?
   b. Is this a one-time or recurring fee?
August 25, 2015

Jennifer D. Adams, NBCT
Education Specialist
Alabama Department of Education
Career and Technical Education Section
Family and Consumer Sciences (FACS)
P.O. Box 302101
Montgomery, AL 36130-2101

RE: Cosmetology Profession

Dear Ms. Adams,

There are several personal services regulated by this Board, including barbering, cosmetology, esthetics, nail technology, natural hair styling, shampoo assistance and eyebrow threading. With each license type, one is required to complete a program in a school or as an apprentice. Once the program is complete, the person is required to take and pass a written and a practical exam. A license is issued when both exams are successfully completed and the initial license fee has been paid.

Anyone practicing the services of any of these personal services is required to be licensed with this Board. No one may practice any of these personal services in the State of Alabama without a license.

If you have any questions, please contact Carol in our office.

Sincerely,

Bob McKee
Executive Director
Career Readiness Indicator Questionnaire

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Contact information for person filling out questionnaire

Full Name of the Career Readiness Indicator: Esthetician License
Agency: Alabama Board of Cosmetology and Barbering Email: cosmetology@aboc.alabama.gov
Phone number: (334) 353-7168 Date of submittal: August 31, 2015

Why do we want this CRI?
1. What industry is asking for the CRI? (List multiple if applicable.) Personal Care Services
2. What companies within the industry are requesting this CRI? Alabama Board of Cosmetology and Barbering
3. What entity, company, or testing agency is the “owner” of the CRI? (Who determines what it takes to earn the CRI?) Alabama Board of Cosmetology and Barbering Contact person: Carol Reynolds or Bob McKee
4. For what career technical program(s) is the CRI being requested? Esthetics

How does one actually get the CRI?
5. How long does it take for a student to earn this CRI? (Answer in approximate hours of instruction, not school years or terms. Give an average or best estimate.) 803 credit units or 1,000 clock hours
6. How does the student earn the CRI? (Does the student have to take a written exam, log a certain number of hours, complete a skills demonstration, some combination of these, etc?) Student must accrue hours from an accredited school. Hours are submitted by teacher and application for exam and practical test. The student must pass written exam before the practical exam can be taken.
7. Is there a minimum age requirement for gaining the CRI? Minimum age 16 years
8. Are students required to be graduates before earning the CRI? No
9. Are there minimum pre-requisite course requirements for earning the CRI? Proof of 10th grade education or equivalent. Diploma Transcript or GED. Must have a driver’s license and social security card.
10. What equipment is required to train for this CRI? (Only list items which are different than what would be found on the standard equipment list for the program.)
11. Does the earning of the CRI require the student to have computer access for the testing? Yes

How much does it cost and what resources are required?
12. What is the cost of the exam for earning this CRI? The written exam is $75.00. The practical exam is $120.00 and the initial license is $40.00.
13. Is there a practice test available from the CRI issuer or from other parties? Other parties: ISO Quality Testing (IQT) provides practice tests.
a. If yes, does the practice test have a cost in addition to the actual exam and if so, how much? **It is $39.00 in addition to the actual exam.**  

b. Can rights to the practice material be purchased once or is there a recurring fee? **There is a recurring fee.**

14. Who can administer the exam? (Some CRIs prohibit the person who trained the student from administering the exam.) **Only Alabama Board of Cosmetology and Barbering trained examiners and proctors can administer the exam.**

15. Is special certification or licensure required for a teacher to administer the CRI? **Teachers cannot administer exam.**

   a. If yes, what is the cost for gaining the appropriate licensure?
   
   b. Is this a one-time or recurring fee?

16. Is site, facility, or equipment certification required for administering the CRI? **NA**

   a. If yes, what costs are included?
   
   b. Is this a one-time or recurring fee?
August 25, 2015

Jennifer D. Adams, NBCT
Education Specialist
Alabama Department of Education
Career and Technical Education Section
Family and Consumer Sciences (FACS)
P.O. Box 302101
Montgomery, AL 36130-2101

RE: Cosmetology Profession

Dear Ms. Adams,

There are several personal services regulated by this Board, including barbering, cosmetology, esthetics, nail technology, natural hair styling, shampoo assistance and eyebrow threading. With each license type, one is required to complete a program in a school or as an apprentice. Once the program is complete, the person is required to take and pass a written and a practical exam. A license is issued when both exams are successfully completed and the initial license fee has been paid.

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If you have any questions, please contact Carol in our office.

Sincerely,

Bob McKee
Executive Director
August 25, 2015

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Education Specialist
Alabama Department of Education
Career and Technical Education Section
Family and Consumer Sciences (FACS)
P.O. Box 302101
Montgomery, AL 36130-2101

RE: Cosmetology Profession

Dear Ms. Adams,

There are several personal services regulated by this Board, including barbering, cosmetology, esthetics, nail technology, natural hair styling, shampoo assistance and eyebrow threading. With each license type, one is required to complete a program in a school or as an apprentice. Once the program is complete, the person is required to take and pass a written and a practical exam. A license is issued when both exams are successfully completed and the initial license fee has been paid.

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Sincerely,

Bob McKee
Executive Director
August 25, 2015

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Education Specialist
Alabama Department of Education
Career and Technical Education Section
Family and Consumer Sciences (FACS)
P.O. Box 302101
Montgomery, AL 36130-2101

RE: Cosmetology Profession

Dear Ms. Adams,

There are several personal services regulated by this Board, including barbering, cosmetology, esthetics, nail technology, natural hair styling, shampoo assistance and eyebrow threading. With each license type, one is required to complete a program in a school or as an apprentice. Once the program is complete, the person is required to take and pass a written and a practical exam. A license is issued when both exams are successfully completed and the initial license fee has been paid.

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Bob McKee
Executive Director