Career Readiness Indicator Questionnaire

Contact Information
Name: Chris Blevins
Agency: Morgan County Board of Education
Email: Cablevins@morgank12.org
Phone Number: 256-309-2119
Date of Submittal: November 20, 2015

1. Morgan County Board of Education (supported by other local education agencies) with Athens State University request the existing examination criteria of the articulation agreement (attached) between the Alabama State Department of Education and Athens State University for the Education and Training Programs be recognized as a Career Readiness Indicator (CRI).

2. LEAs in support of this request include: Athens City Schools, Decatur City Schools, Hartselle City Schools, Limestone County Board of Education, and Morgan County Board of Education

3. Athens State University is the “owner” of the requested CRI – the established guidelines of the existing articulation agreement will determine the qualifications of earning the CRI.


5. In keeping with the existing articulation agreement, students must earn concentrator status in career and technical education resulting in approximately 250 hours of instruction.

6. The student may earn the requested CRI by achieving concentrator status in Education and Training and successfully passing the Athens State University Education and Training Examination, which assesses the ALSDE approved course standards, learning outcomes, and content addressed in Athens State University’s ED 302 Foundations of Education course.

7. Secondary students must be on track for high school graduation and have successfully completed 10th grade.

8. Secondary students may earn the CRI prior to high school graduation. Articulation credit will not be awarded until the secondary student graduates from high school (as stated in the established articulation agreement).

9. The minimum pre-requisite course requirements for earning the CRI are 2 courses from the Education and Training cluster (concentrator status).

10. No additional equipment is required to train for this CRI.
11. Computer access with reliable internet connection are required for the secondary students to earn the CRI.

12. The cost of the examination is $100.

13. There is a practice test available from Athens State University at no cost. Athens State University will also offer professional development for Education and Training instructors at no cost.

14. The Education and Training Examination will be administered via Athens State University learning management system (LMS) and must be proctored during administration. Proctors can be any of the following: accredited universities, colleges, public schools, vocational technical schools, legitimate testing centers, a person involved with education, a librarian, or a school teacher. A Student Affidavit and Proctor Affidavit must be submitted (via the LMS) during the time of testing. The testing portal will contain all documentation necessary, including said Affidavits, for secondary students to complete the examination. Successful completion of the examination process will require Affidavit documents be printed, completed, signed, scanned, and uploaded during the examination period.

15. Special certification or licensure of the teacher to administer the examination is not required. See number 14 above for more details pertaining to who may administer the examination for CRI.

16. No site, facility, or equipment certification is required for administering the examination for CRI. See number 14 above for more details pertaining to who may administer the examination for CRI.
August 20, 2014

Dr. Philip Cleveland
Director Career and Technical Education, ALSDE
PO Box 302101
Montgomery, AL 36130-2101

Re: Articulation for Education and Training College course Credit Memorandum of Agreement

Dear Dr. Cleveland:

Athens State University College of Education is pleased to announce our agreement to an articulation partnership for secondary students who complete an Education and Training pathway through secondary institutions in Alabama. We look forward to partnering with the Alabama State Department of Education, in keeping with Plan 2020, to provide a seamless transition from secondary to post-secondary studies for Alabama students.

Students completing the quality assurance criteria listed in the Memorandum of Articulation Agreement (as adopted from the Statewide Articulation for Career and Technical Courses Memorandum of Agreement, December 19, 2012) have the opportunity to receive a scholarship for 3 semester credit hours at Athens State University.

Pending your signature of approval on the included Memorandum of Articulation, the agreement will be effective beginning with the 2014/2015 academic year.

If you have questions or concerns, I can be reached at 256.216.6603 or patricia.sims@athens.edu. Thank you for your cooperation and support of this effort.

Respectfully,

Patricia G. Sims, Ed.D.
Dean, College of Education
McCain Hall
MEMORANDUM OF ARTICULATION AGREEMENT
BETWEEN
ATHENS STATE UNIVERSITY AND THE ALABAMA DEPARTMENT OF EDUCATION

This Articulation Agreement has been established between Athens State University and the Alabama Department of Secondary Education (ALSDE). This agreement formally recognizes that Athens State University and the Alabama State Department of Education agree to work together to provide educational opportunities for students. It is the intent of the two organizations to encourage eligible students to complete quality assurance criteria and earn articulated credit to Athens State University.

Performance and/or knowledge testing of secondary program graduates are required as a part of the articulation process. Students who successfully complete the quality assurance criteria outlined below will be awarded transcribed credit for ED 302 Foundations of Education by Athens State University. The approved course, ED 302 Foundations of Education, Education and Training Exam, and Athens State articulation protocols will be reviewed annually and revised as needed.

Criteria for awarding articulation credit include:

1. A statewide Articulation Agreement is established for the secondary course(s) for which articulation credit is sought.
2. The secondary courses applicable for articulation agreement are certified under the Alabama State Department of Education Business and Industry Certification standards.
3. Secondary teachers of the Education and Training cluster courses, for which articulation credit is sought, were certified by the Alabama State Board of Education to teach those at the time the student passed the course(s).
4. The secondary student successfully completed two or more courses in the Education and Training cluster from the secondary Career and Technical Education (CTE) courses of study while in grades 10 through 12, as evidenced by the student’s official high school transcripts.
5. The secondary student earned a letter grade of “B” (3.0 on a 4.0 scale) or higher in the secondary CTE Education and Training cluster courses, as evidenced on the student’s official high school transcripts.
6. The secondary student must apply and be admitted for early admission to Athens State University College of Education.
7. Articulation credit must be requested by the student within 16 months of high school graduation.
8. The secondary student must successfully pass the Athens State University Education and Training Examination, which assesses the ALSDE approved course standards, learning outcomes, and content addressed in ED 302 Foundations of Education.
9. The Athens State University course for which credit may be articulated is ED 302 Foundations of Education, 3 semester credit hours.

Dr. Philip Cleveland, Director
Career and Technical Education

Dr. Thomas R. Bice, Superintendent
State Department of Education

Dr. Ronald Cromwell, Provost
Athens State University

Dr. Robert Glenn, President
Athens State University
ARTICULATION OVERVIEW

Athens State University and the Alabama State Department of Education, in keeping with Plan 2020, are partnering to provide a seamless transition from secondary to post-secondary studies for Alabama students.

Career and Technical Education Programs have not always included what are considered “professional career clusters,” thus articulated credit was traditionally granted at the 100/200 level. However, Career and Technical Education Programs have expanded to include professional career programs requiring a baccalaureate degree, such as the Education and Training cluster.

The course specific content standards for the Education and Training cluster are equivalent to the course outcomes of introductory foundations of education courses, which are typically offered at the 300 level, which is the beginning of major-specific studies for four-year degrees.

Students enrolled in the secondary Career and Technical Education (CTE) Education and Training cluster are required to successfully complete the Education and Training course and one additional sequenced Education and Training course, in accordance with the following pathways.

- Teaching and Training
- Early Childhood Education
- Administration and Professional Support Services

Possible course combinations for each pathway are listed in the table below.

<table>
<thead>
<tr>
<th>Postsecondary Courses</th>
<th>Credit Value</th>
<th>Secondary Course Numbers</th>
<th>Required Secondary Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>ED</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>302 Foundations of Education</td>
<td>3</td>
<td>460009</td>
<td>Education and Training and</td>
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<td></td>
<td></td>
<td>460011</td>
<td>Teaching I</td>
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<tr>
<td>ED</td>
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<td></td>
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<tr>
<td>302 Foundations of Education</td>
<td>3</td>
<td>460009</td>
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<td></td>
<td>460013</td>
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<tr>
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<tr>
<td>302 Foundations of Education</td>
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<td>460009</td>
<td>Education and Training and</td>
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<td></td>
<td>460031</td>
<td>Educational Leadership or</td>
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<tr>
<td></td>
<td></td>
<td>460021</td>
<td>Professional Support Services in Education</td>
</tr>
</tbody>
</table>

Students who meet the agreed upon Articulation Agreement criteria will be awarded Athens State University course credit for ED 302 Foundations of Education. The course description and standards are detailed on the following page of this document.
## Course Content Analysis

<table>
<thead>
<tr>
<th>Education and Training</th>
<th>ED 302 Foundations of Education</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Required course</strong></td>
<td>Course Credit Award</td>
</tr>
<tr>
<td><strong>Course Description</strong></td>
<td>A foundational approach to the study of education draws on the disciplines of history, philosophy, and sociology. This course will examine, discuss, and reflect on philosophical issues related to education in a democratic society, as well as explore interdisciplinary understandings of cultural and social realities of education in a global society. Pre-service teachers will use interpretative, normative, and critical perspectives in understanding the relationship between school and society as well as address emerging issues in education.</td>
</tr>
<tr>
<td>Education and Training is a one-credit course. This course is the prerequisite for all pathways included in the Education and Training cluster. The course is designed for students who are interested in pursuing careers in education. Course content includes the organizational structure of education, careers, the role of the teacher, characteristics of effective teachers, communication skills, teaching and learning processes, learning styles, research, characteristics of positive classroom environments, human growth and development, curriculum development, student characteristics, teaching techniques, learning activities, educational initiatives, technology, and careers. Observational experiences are a required component of this course. Career and technical student organizations are integral, cocurricular components of each career and technical education course. These organizations serve as a means to enhance classroom instruction while helping students develop leadership abilities, expand workplace-readiness skills, and broaden opportunities for personal and professional growth.</td>
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</tr>
</tbody>
</table>

### Course Standards

1. Apply mathematical, reading, writing, critical-thinking and problem-solving skills to effectively perform in the educational setting.
2. Describe standards, policies, and procedures for an educational setting to ensure safe and healthy environments, including managing, reporting, and documenting emergency situations.
3. Explain the impact of goal-setting, teamwork, and required skills in the field of education.
4. Recognizing the importance of FCCLA programs to the field of education
   a. Interpret the Alabama Quality Teaching Standards and the Alabama Educator Code of Ethics for professional guidance.
   b. Determine professional organizations that impact the education profession.
   c. Analyze the organizational structure and...
funding sources for education in the United States at the national, state, and local level.

7. Identify the history, current trends, initiatives, and issues in education within the United States.
   a. Examples: character education, reading, financial literacy, school safety

8. Evaluate the impact of the physical, emotional, social, and intellectual development of learners of various ages on the teaching and learning processes.
   a. Examples: preschool, elementary, intermediate, middle school, high school, college, adult

9. Critique the role of the teacher, administrator, and professional support personnel in the educational system.

10. Analyze characteristics of teachers, administrators, and professional support personnel for effectiveness in the educational system.

11. Describe effective communication skills required in the teaching, administration, and professional support services professions.

12. Determine steps utilized in the teaching and learning processes.


14. Analyze learning styles and teaching methods to determine impact on student achievement.

15. Compare differences in student characteristics that impact the way in which curricula is planned, implemented, assessed, and revised.

16. Analyze the process of designing curricula for achieving student excellence.

17. Compare types of data used to assess student achievement and to plan curricula.

18. Determine the impact of technology on the field of education.

19. Utilize information technology to assess, manage, and integrate effective data communication and documents in the field of education.
   a. Utilizing charts and graphs to summarize data

20. Analyze career options, credentials, and entrepreneurial opportunities related to the field of education.

assume personal responsibility for leading and supporting others in results-oriented changes.

8. Knowledge of laws related to students' and teachers' rights and responsibilities and the importance of complying with those laws. Such knowledge includes major principles of federal disabilities legislation (IDEA, Section 504, and ADA), as well as Alabama statutes on child abuse and neglect.
**EDUCATION AND TRAINING COURSE DESCRIPTIONS AND STANDARDS**

The following table defines the *Education and Training* cluster pathways. A full description of each course, is provided on the following pages.

<table>
<thead>
<tr>
<th>Required Course(s) For All Pathways</th>
<th>Teaching and Training</th>
<th>Early Childhood Education</th>
<th>Administration and Professional Support Services</th>
<th>Electives For All Pathways</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education and Training</td>
<td>Teaching I</td>
<td>Early Childhood Education I</td>
<td>Educational Leadership</td>
<td>Entrepreneurship</td>
</tr>
<tr>
<td>Teaching II</td>
<td>Early Childhood Education II</td>
<td>Professional Support Services in Education</td>
<td>Senior Career Pathway Project</td>
<td></td>
</tr>
<tr>
<td>Education and Training Internship</td>
<td></td>
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</tbody>
</table>

Alabama Course of Study: Career and Technical Education | ALSDE
PROPOSAL: Education and Training Articulation Agreement

The College of Education proposes an Education and Training Articulation Memorandum of Agreement with the Alabama State Department of Education. Secondary students completing the quality assurance criteria outlined will receive articulated, transcribed semester credit hours toward a BSED degree from within the Athens State University College of Education.

The Alabama State Department of Education partners with many institutions to offer students who complete Career and Technical Education programs articulated credit. Post-secondary academic credit is awarded to secondary students who meet the stated criteria, depending upon the courses and programs as agreed upon by the institutions. The ALSDE has offered Athens State University the opportunity to partner through an articulation agreement for the Education and Training program.

Dr. Sims, Dr. Cowan, and Dr. Chandler (Athens State University College of Education Articulation Committee) met to discuss articulation, the process and criteria. The same representatives then met via telephone conference call with Dr. Phillip Cleveland, Dr. Nan Burgess, and Ms. Ester Hicks (representatives from the ALSDE) for further discussions. It was deemed feasible to offer students who complete the Education and Training program the opportunity to attempt an examination designed and administered by Athens State University for transcribed semester credit hours.

The ASU COE Articulation Committee find the Education and Training program to be a high quality program offered at the secondary level and want to create a seamless pathway for students to continue their educational pursuits toward a career in Education and Training.

ARTICULATION CRITERIA

1. The secondary student successfully completed two or more courses in the CTE Education and Training program, as evidenced on the student’s official high school transcripts.
2. The secondary student earned a letter grade of “B” (3.0 on a 4.0 scale) or higher in the secondary CTE Education and Training pathway courses, as evidenced on the student’s official high school transcripts.
3. The secondary student must apply and be admitted for early admission to Athens State University College of Education.
4. The secondary student must pass the Athens State University Education and Training Examination.

BENEFITS - ATHENS STATE UNIVERSITY

Athens State University will have the opportunity to 1) connect with secondary students who have an identified interest and aptitude for careers in education; 2) market degrees from the College of Education to students at the secondary level, secondary students have not been a targeted audience for marketing with information pertaining to the College of Education or Athens State University; and 3) build relationships with students through advising at an earlier stage in their educational path.

BENEFITS - THE ALABAMA STATE DEPARTMENT OF EDUCATION
The Athens State University Education and Training Articulation Agreement supports the ALSDE Plan 2020 and the Career and Technical Education mission and goals by 1) creating an Education and Training Credential resulting in approved transcribed college credit; 2) promoting two or more sequenced courses from the Education and Training program; 3) encouraging secondary students to strive for academic excellence in the Education and Training program; 4) encouraging positive placement of Career and Technical Education program completers; 5) promoting a seamless pathway to a career in Education and Training; and 6) creating Education and Training articulation criteria that mirrors the Statewide Articulation for Career and Technical Courses Memorandum of Agreement.

BENEFITS - SECONDARY EDUCATION AND TRAINING STUDENTS/ALSDE Plan 2020 Learners

Education and Training secondary students will have the opportunity to 1) build upon knowledge and experiences obtained through the secondary Education and Training program; 2) gain recognition for efforts exhibited; 3) build relationships with College of Education academic advisors at an earlier stage in academic planning; 4) earn approved transcribed college credit; and 5) have incentives for completing a BSED degree in an Education and Training pathway.

ASSESSMENT and COSTS

Athens State University College of Education would create an examination to be administered through the Athens State University Testing Center as an online examination.

It is proposed that students would be responsible for a $100 fee for the Athens State University Education and Training Assessment.

Secondary students would be required to apply for early admission to the Athens State University College of Education. Secondary students who meet all criteria as outlined would be conditionally admitted and all admission fees would be waived.

Secondary students who successfully pass the examination will be awarded transcribed semester credit for ED 302 Foundations of Education.

Projected costs and revenues are not available at this time. It is believed that the loss of revenue generated by waiving admissions fees and awarding credit for ED 302 will be outweighed with the increase in student enrollment. The fee collected for taking the examination could potentially cover the other costs for implementing the articulation agreement, such as printing and awarding certificates.

TIMELINE AND PLAN FOR IMPLEMENTATION

The Education and Training Articulation Agreement will go into effect immediately to those who qualify.

The ALSDE would like to roll out the articulation agreement at the Career and Technical Education Summer Conference (July 2014).

The attached sample memorandum would be used to announce the partnership. The Athens State University marketing department would also create press releases to assist with promotion of the opportunity.
The ALSDE and local education agencies will be contacted to provide information on students who qualify. The proposed articulation criteria states that students must apply for the articulation within 16 months of high school graduation, thus secondary students who graduated in 2013 and those graduating in 2014 will be targeted.

Secondary students graduating in 2015 and beyond would be awarded articulated credit as part of local high school scholarship ceremonies. College of Education faculty or Athens State University personnel would need to coordinate schedules and be available to attend and present recognition for those who qualify.

Official certificates and recognition print materials will be a cost to Athens State University, as mentioned above.

Sample memorandum follows.
MEMORANDUM

Date: April 4, 2014

TO: Dr. Tommy Bice, Superintendent State Department of Education
    Dr. Phillip Cleveland, Director Career and Technical Education, ALSDE

FROM: Dr. Robert Glenn, President, Athens State University

RE: Articulation for Education and Training College Course Credit Memorandum of Agreement

We are pleased to announce an articulation partnership for secondary students who complete an Education and Training pathway through secondary institutions in Alabama.

Students completing the quality assurance criteria outlined below (as adopted from the Statewide Articulation for Career and Technical Courses Memorandum of Agreement, December 19, 2012) in the pathway of Education and Training and wish to pursue a Bachelor’s of Science in Education, have the opportunity to capture 3 semester credit hours at Athens State University.

Articulation Criteria:

1. The secondary student successfully completed two or more courses in the CTE Education and Training program, as evidenced on the student’s official high school transcripts.
2. The secondary student earned a letter grade of “B” (3.0 on a 4.0 scale) or higher in the secondary CTE Education and Training pathway courses, as evidenced on the student’s official high school transcripts.
3. The secondary student must apply and be admitted for early admission to Athens State University College of Education, Education and Training Student.
4. The secondary student must pass the Athens State University Education and Training Examination.
November 19, 2015

Mr. Josh Laney, Assistant Director for Workforce Development
Alabama State Department of Education
P.O. Box 302101
Montgomery, AL 36130-2101

Dear Career Readiness Indicator Review Panel,

I am writing in support of Morgan County Board of Education and Athens State University’s proposal for a new Career Readiness Indicator.

Athens State University has a reputable College of Education with a rich history of producing trained professionals for instructional roles in education.

Athens State University was the first upper level higher education institution to partner with the Alabama State Department of Education to form an articulation agreement for our Career and Technical Education students. The new articulation agreement was monumental and validated our Education and Training Cluster in Career and Technical Education.

The adoption of the existing Education and Training Examination as a CRI will assist school systems by providing an additional CRI for students who meet the criteria in the Education and Training cluster. Additionally, this CRI supports all four areas of the Alabama State Department of Education Plan 2020. Obtaining this credential will provide proof that the student possess the skills and knowledge necessary for success in Alabama Teacher Education Programs, thus proving the student “college ready.”

I commend the efforts of Athens State University as they strive to develop new and beneficial programs and pathways to address the needs of the school systems and students of Alabama and beyond.

Sincerely,

Billy W. Hopkins, Jr.
Superintendent
Morgan County Schools