September 17, 2012

MEMORANDUM

TO: County and City Superintendents

FROM: Thomas R. Bice
State Superintendent of Education

RE: Applying Workforce Region Data to Assist LEAs in Determining Career and Technical Education (CTE) Program Offerings

In an effort to focus on workforce development throughout Alabama, the Alabama State Department of Education, Career and Technical Education (CTE) staff, will be visiting local education agency (LEA) superintendents, CTE administrators, and other appropriate LEA staff.

The state of Alabama is divided into ten workforce regions represented by regional workforce development councils. It is the responsibility of these councils to determine and prioritize local workforce and employment needs. In order to meet the current and future requirements of business and industry, LEAs should be aware of and focus on local workforce region employment projections provided by these councils. LEAs should be prepared to adjust CTE program offerings to meet local and regional needs.

CTE staff will contact each LEA between October and December to schedule a local meeting to discuss the region’s current and future workforce data projections. In these meetings CTE staff will provide and review local and regional data in order to assist the system in maintaining relevant CTE program offerings to meet the employment needs of their region’s workforce.

TRB/PC/TD

cc: Career and Technical Education Administrators

FY12-1022