March 5, 2013

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Thomas R. Bice, PhD
State Superintendent of Education

SUBJECT: 2013 Annual Data Report for Special Education

This is a reminder that the 2013 Annual Data Report information is due to be provided to Data Collection no later than June 11, 2013. The timeline for providing this information will begin on May 28, 2013, and end on June 11, 2013. Original data submissions received after June 11, 2013, will be considered late.

All data for these reports must be entered into STISETS and submitted to the Alabama State Department of Education (ALSDE) only through the Report Desktop, State Reports, District-Approved process.


NOTE: Prior to previewing and submitting the Student Exiting Report, the Child Count date in STISETS Utilities, System Files, must be set to 10/01/2012. The Child Count date should not be changed until after July 1.

Questions regarding data elements of the Annual Data Report tables should be directed to Mr. Eric Dickson at (334) 242-8114.

TRB/ED/BJ

cc: City and County Special Education Coordinators
    Directors of State-Supported/State-Operated Agencies
    Special Education Coordinators of State-Supported/State-Operated Agencies
    Data Managers
    Mrs. Sherrill W. Parris
    Dr. Linda Felton-Smith
    Ms. Crystal Richardson
    Mrs. Susan Williamson
    Mr. Eric Dickson

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