MEMORANDUM

TO: County and City Superintendents of Education
    Deans of Education

FROM: Thomas R. Bice
      State Superintendent of Education

SUBJECT: Praxis II Tests Revalidation: Requests for Nominations of Subject-Area
       Experts in Family and Consumer Sciences and Agriculture

September 5, 2013

In the past, several superintendents and deans of education provided assistance to us by
nominating teachers/instructional support personnel/higher education faculty to serve as
experts on standard-setting study panels when assessments of the Alabama Educator
Certification Testing Program (AECTP) were validated and reviewed for use as a
certification requirement in the state of Alabama. We are once again in need of your help
in nominating educators to serve as subject-area experts for the AECTP Praxis II tests.
The attached chart outlines the Praxis II tests for which we will be conducting standard-
setting studies for existing tests that are offered by Educational Testing Service (ETS).

To represent the perspectives of your district or institution, we would like to involve
teachers/instructional support personnel from your district or faculty from your institution.
To that end, we ask that you consider nominating up to three individuals to participate. In
order to get a cross-section of district and college/university representatives, as well as a
diverse group of panelists, not all individuals nominated may be selected to participate.
Nominees must register no later than Monday, September 16, 2013, via the ETS Web

Nominees serving at the P-12 level should be fully certified teachers with three to ten
years of experience who have demonstrated knowledge of subject matter and are currently
teaching in the area of family and consumer sciences to validate Praxis II Family and
Consumer Sciences (5122) and agriculture to validate Praxis II Agriculture (5701).
Educators with more than ten years of experience are welcome if they are actively involved
in mentoring or supervising a beginning teacher in the aforementioned content areas.

Higher education faculty possessing any number of years of experience should be
individuals who currently provide direct instruction to education majors in the
aforementioned content areas.
ETS will make selections that will result in a panel representative of the geographic, ethnic, gender, and teaching levels of those required to take the test. Our goal for the two-day standard-setting session is to assemble a panel of between 15 and 20 educators (teachers and college faculty members who prepare teachers in the relevant content areas) for each of the aforementioned content areas. **Day One** of the standard-setting session will focus on family and consumer sciences, and **Day Two** of the standard-setting session will focus on agriculture.

After nominees have submitted the requested information via the Web site, those selected to participate will receive an official invitation from ETS via e-mail on September 23, 2013, or soon thereafter. ETS will facilitate the study on the state’s behalf and will reimburse panelists for travel to the session in Montgomery, Alabama, on October 24 or 25, 2013. Breakfast and lunch will be provided.

In the event we do not receive the required number of panelists through voluntary nominations, we will contact educators identified in our certification database via e-mail with a copy to the local superintendent or dean.

Should you have questions, please do not hesitate to contact Dr. Jendia S. Grissett via e-mail at jgrissett@alsde.edu or by telephone at 334-242-9983. We appreciate your continued support.

TRB/JAM/JSG

Attachment

cc:  Mrs. Sherrill W. Parris  
     Mr. Larry E. Craven  
     Dr. Jayne A. Meyer  
     Mrs. Sarah P. Justiss  
     Dr. Jendia S. Grissett

FY13-2107
PRAXIS II TESTS

NOMINEES OF SUBJECT-AREA EXPERTS

Nominees must register to participate via the ETS Web site by using Web Links One and Two below, NO LATER THAN Monday, September 16, 2013.

<table>
<thead>
<tr>
<th>Area/Test Title</th>
<th>Test Code</th>
<th>Nominees Must Register No Later Than:</th>
<th>Standard Setting Study Month/Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family and Consumer Sciences</td>
<td>5122</td>
<td>Monday, September 16, 2013</td>
<td>Thursday, October 24, 2013</td>
</tr>
<tr>
<td>Agriculture</td>
<td>5701</td>
<td>Monday, September 16, 2013</td>
<td>Friday, October 25, 2013</td>
</tr>
</tbody>
</table>