April 5, 2013

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Thomas R. Bice
State Superintendent of Education

RE: Alabama State Department of Education
Compliance Review Changes for 2013-2014

The Alabama State Department of Education (ALSDE), Office of Supporting Programs, Compliance Monitoring Section, would like to share some of the changes to the process of compliance monitoring for the local school systems during the 2013-2014 school year. The request by many of the local superintendents to combine some of the monitoring documents together for the school systems has been taken into consideration.

Beginning in 2013-2014, Special Education, Instructional Services, Library Media, and Evaluation will join in using the new compliance monitoring process. If a school system was reviewed by Special Education in 2012-2013, it will not be reviewed in 2013-2014. The school system will continue to work with the Special Education staff to correct the areas of noncompliance and complete the focused monitoring process. With the addition of Special Education into the Compliance Review Manual, this will give each school system a more unified overview of its compliance with all federal and state regulations and Alabama State Board of Education mandates. In addition, School Nurses will be added back into the Prevention and Support Section of the manual.

Perhaps the best change to the Compliance Review Manual is to make it an electronic version and change it from a three-year cycle to a four-year cycle. The Desk Audit and the On-Site Visit manuals will be combined into one manual in an electronic file. The On-Site Review Schedule has not been completed at this time to determine which local school systems will be on the 2013-2014 calendar.

This is to inform each school system about the items that have been deleted from this year's reviews. Transcript Audits, Special Education, Evaluations, and School Nurses requirements are the primary items that have been placed into the Compliance Review Manual. We will inform you of the changes in greater detail at the June superintendents' conference. At that time, superintendents will be given the specific dates scheduled for the school systems that will be monitored for 2013-2014.

TRB/DPG/CBC
FY13-3024