February 13, 2014

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Thomas R. Bice
State Superintendent of Education

RE: Developing Standards-Based Individualized Education Programs (IEPs)
Regional Workshops

The Alabama State Department of Education (ALSDE), Office of Learning Support, Special Education Services, will provide regional trainings consisting of a one-day workshop on developing standards-based and compliant Individualized Education Programs (IEPs) for students with disabilities. This training has been established to improve services for students, monitor results for local education agencies (LEAs), and assist in avoiding litigious situations.

Participants will be guided through the IEP process using case studies to develop meaningful and individualized programs. Participants are encouraged to bring their copy of Mastering the Maze. These trainings are designed for special education coordinators, special education supervisors, lead teachers, and administrators who are directly responsible for special education services in their school system. Each school system will be limited to a team of ten participants. Team members should be expected to return to the LEA to lead comparable workshops for colleagues in their system.

The registration deadline for the regional training is one week before each session.

To register for the IEP regional training, each participant will need to:

1. Go to STI-PD (https://pdweb.alsde.edu/pdweb/).
2. Login with Username and Password (Provided by the school system)
3. Search for the session below by clicking on the PD Titles Tab using one of the following methods:
   A. Click on “Search the PD Title Catalog” and enter either the PD Title “Developing Standards-Based IEPs” or PD Title Number-SES-PD005.
   B. Click on “View Session Offerings” and enter the month of the session. Scroll through the listings to the date of the session.
4. Click on the session that you want to attend.
5. Click on the button ENROLL NOW to register.

Registration through STI-PD does not grant permission from your school system to attend this training. Permission to attend the regional training will need to be obtained from your supervisor.

Attached is the workshop schedule. Please share this information with those individuals interested in attending. If you have questions or need assistance, please contact Ms. Alicia Hodge at 334-242-8114.

TRB/AH/SWR

Attachment

cc: City and County Coordinators of Special Education
    Mrs. Sherrill W. Parris
    Dr. Linda Felton-Smith
    Ms. Crystal Richardson
    Ms. Alicia Hodge

FY14-2037
<table>
<thead>
<tr>
<th>LOCATION</th>
<th>DATE/TIME</th>
<th>SCHOOL SYSTEMS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>HARTSELLE</strong></td>
<td>March 5, 2014</td>
<td>Counties: Colbert, Lauderdale, Lawrence</td>
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<tr>
<td>Hartsville High School Auditorium 100 Bethel Road Hartsville, Alabama</td>
<td>Registration: 8:30-9:00 a.m.  Workshop: 9:00 a.m.-3:00 p.m.</td>
<td>Cities: Florence, Muscle Shoals, Hartsville, Russellville, Sheffield, Tuscumbia</td>
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<tr>
<td><strong>MONTGOMERY</strong></td>
<td>March 6, 2014</td>
<td>Counties: Autauga, Bullock, Butler, Chambers, Chilton, Coosa, Crenshaw, Elmore, Lee, Lowndes, Macon, Montgomery, Russell, Tallapoosa</td>
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<tr>
<td>Alabama State University Abernathy Hall Abernathy Auditorium 915 S. Jackson Street Montgomery, Alabama</td>
<td>Registration: 8:30-9:00 a.m.  Workshop: 9:00 a.m.-3:00 p.m.</td>
<td>Cities: Alexander City, Auburn, Lanett, Opelika, Phenix City, Tallassee</td>
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<tr>
<td><strong>MOBILE</strong></td>
<td>March 10, 2014</td>
<td>Counties: Mobile Only</td>
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<tr>
<td>Mobile County Textbook Warehouse 1 Magnum Pass Mobile, Alabama</td>
<td>Registration: 8:30-9:00 a.m.  Workshop: 9:00 a.m.-3:00 p.m.</td>
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<tr>
<td><strong>LOXLEY</strong></td>
<td>March 11, 2014</td>
<td>Counties: Baldwin, Clarke, Conecuh, Escambia, Monroe, Washington</td>
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<tr>
<td>Loxley Satellite Office 1091-B Ave Loxley, Alabama</td>
<td>Registration: 8:30-9:00 a.m.  Workshop: 9:00 a.m.-3:00 p.m.</td>
<td>Cities: Chickasaw, Satsuma, Saraland, Brewton</td>
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<tr>
<td><strong>DALEVILLE</strong></td>
<td>March 12, 2014</td>
<td>Counties: Barbour, Coffee, Covington, Dale, Geneva, Henry, Houston, Pike</td>
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<tr>
<td>Daleville Cultural Arts Center 740 South Daleville Avenue Daleville, Alabama</td>
<td>Registration: 8:30-9:00 a.m.  Workshop: 9:00 a.m.-3:00 p.m.</td>
<td>Cities: Andalusia, Daleville, Dothan, Elba, Enterprise, Eufaula, Geneva, Opp, Ozark, Troy</td>
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<tr>
<td><strong>SELMA</strong></td>
<td>March 13, 2014</td>
<td>Counties: Choctaw, Dallas, Greene, Hale, Marengo, Perry, Pickens, Sumter, Wilcox</td>
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<tr>
<td>Wallace Community College Earl Goodwin Theatre 701 Highway 80 West Selma, Alabama</td>
<td>Registration: 8:30-9:00 a.m.  Workshop: 9:00 a.m.-3:00 p.m.</td>
<td>Cities: Demopolis, Linden, Thomasville, Selma</td>
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<tr>
<td><strong>FLORENCE</strong></td>
<td>March 14, 2014</td>
<td>Counties: Fayette, Franklin, Lamar, Marion, Walker, Winston</td>
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<tr>
<td>University of North Alabama East Campus Cafeteria 1640 Tune Avenue Florence, Alabama</td>
<td>Registration: 8:30-9:00 a.m.  Workshop: 9:00 a.m.-3:00 p.m.</td>
<td>Cities: Haleyville, Jasper, Winfield</td>
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# SCHEDULE FOR
### DEVELOPING STANDARD-BASED INDIVIDUALIZED EDUCATION PROGRAMS (IEPs)
#### REGIONAL TRAININGS
##### SPRING 2014

<table>
<thead>
<tr>
<th>Location</th>
<th>Date</th>
<th>Time</th>
<th>Location Details</th>
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</thead>
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| **HOOVER**     | March 18, 2014| 8:30-9:00 a.m.|Registration: 8:30-9:00 a.m.  
Workshop: 9:00 a.m.-3:00 p.m. |
| Spain Park High School  
Auditorium  
4700 Jaguar Drive  
Hoover, Alabama  
Counties: Bibb, Blount, Shelby, St. Clair  
Cities: Alabaster, Bessemer, Fairfield, Leeds, Oneonta, Pell City, Sylacauga, Trussville |
| **HOOVER**     | March 19, 2014| 8:30-9:00 a.m.|Registration: 8:30-9:00 a.m.  
Workshop: 9:00 a.m.-3:00 p.m. |
| Spain Park High School  
Auditorium  
4700 Jaguar Drive  
Hoover, Alabama  
Counties: Jefferson, Tuscaloosa  
Cities: Birmingham, Homewood, Hoover, Midfield, Mountain Brook, Tarrant, Tuscaloosa, Vestavia Hills |
| **GUNTERSVILLE**| March 20, 2014| 8:30-9:00 a.m.|Registration: 8:30-9:00 a.m.  
Workshop: 9:00 a.m.-3:00 p.m. |
| Guntersville High School  
Auditorium  
14227 Highway 431 South  
Guntersville, Alabama  
Counties: Dekalb, Jackson, Marshall  
Cities: Albertville, Arab, Boaz, Guntersville, Ft. Payne, Scottsboro |
| **HUNTSVILLE** | March 21, 2014| 8:30-9:00 a.m.|Registration: 8:30-9:00 a.m.  
Workshop: 9:00 a.m.-3:00 p.m. |
| Lee High School  
Auditorium  
2500 Meridian Street  
Huntsville, Alabama  
Counties: Cullman, Limestone, Madison, Morgan  
Cities: Athens, Cullman, Decatur, Huntsville, Madison |
| **Jacksonville**| March 31, 2014| 8:30-9:00 a.m.|Registration: 8:30-9:00 a.m.  
Workshop: 9:00 a.m.-3:00 p.m. |
| Jacksonville State University  
McClellan Auditorium  
100 Gamecock Drive  
Jacksonville, Alabama  
*Parking is allowed only in the Parking Lots  
Counties: Calhoun, Cherokee, Clay, Cleburne, Etowah, Randolph, Talladega  
Cities: AIDB, Anniston, Attalla, Gadsden, Jacksonville, Oxford, Piedmont, Roanoke, Talladega |