April 14, 2014

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Thomas R. Bice  
State Superintendent of Education

RE: Make-up Sessions for An Early Warning Process to Combat Truancy

Alabama is aggressively providing wraparound support to local education agencies (LEAs) for increasing the graduation rate, reducing the number of students dropping out of school, and combating the number one indicator for identifying students at risk of school failure – Truancy.

The calendar below lists two make-up sessions offered by the Alabama State Department of Education, Prevention and Support Services Section, to support Alabama’s campaign of “Every Child a Graduate.”

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Items to Bring</th>
<th>Pre-Registration Information</th>
</tr>
</thead>
</table>
| April 24, 2014| Ashford High School  
607 Church Street  
Ashford, AL 36312 | LEA Student Code of Conduct  
LEA Student Handbook | CEU Title: EWP2014  
PLU Title: PLUACLUD244 |
| April 25, 2014| Lawson State Community College - Bessemer  
Campus  
Ethel H. Hall Building  
1100 Ninth Avenue, SW  
Bessemer, AL 35022 | LEA Student Code of Conduct  
LEA Student Handbook | CEU Title: EWP2014  
PLU Title: PLUACLUD244 |

The target audience should include attendance officers, counselors, social workers, central office staff related to Comprehensive Student Support Services, school resource officers, and principals. Please bring the LEA Student Code of Conduct and LEA Student Handbook to the training. Travel expenses will be paid by the attending LEA.

If you have any questions, please contact Dr. Kay Atchison Warfield at 334-242-8165 or kaw@alsde.edu.

TRB:KAW:ACD

FY14-2054