September 29, 2014

MEMORANDUM

TO: County and City Superintendents

FROM: Thomas R. Bice
State Superintendent of Education

RE: Continuous Improvement Plan (CIP) Completion and Posting

After receiving and analyzing standardized test scores, schools are to finalize their Continuous Improvement Plan (CIP) for the 2014-2015 school year. All CIPs are to be completed using the ASSIST platform by Wednesday, October 15, 2014. ASSIST can be accessed through the AdvancEd Web site: www.advanc-ed.org/alsde. Additionally, please remember that schools receiving prioritized support may write their 30-60-90 Plan as the last goal in their CIP or choose to upload their plan to ASSIST like last year.

If you have questions about ASSIST, please contact Ms. Logan Searcy by telephone at 334-242-9742 or via e-mail at lsearcy@alsde.edu, or for CIP-content questions, contact Ms. Ann Allison by telephone at 334-353-5204 or via e-mail at aallison@alsde.edu. Thank you for your continued support.

TRB/AA/AP

cc: Applicable LEA Federal Programs Coordinators
   Mrs. Sherrill W. Parris, Deputy Superintendent of Teaching and Learning
   Dr. Julie P. Hannah, Director of Teaching and Learning
   Mr. Barry Kachelhofer, LEA Accounting Section
   Mrs. Vera Guettler, SDE Accounting Section
   Ms. Logan Searcy
   Ms. Ann Allison

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