May 2, 2014

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Thomas R. Bice
        State Superintendent of Education

SUBJECT: Additional Certification and Professional Development for Driver and Traffic Safety Education Teachers

To assist local education agencies in seeking Driver and Traffic Safety Education (DTSE) teachers, the Alabama State Department of Education offers the Additional Certification in Driver and Traffic Safety Education (TSE) Approach.

The Additional Certification in Driver and Traffic Safety Education Approach is for an applicant who already holds a valid Alabama Professional Educator Certificate or Professional Leadership Certificate. The individual will need to successfully complete and earn credit for the required Alabama State Department of Education’s basic and advanced Driver Education courses. Application forms and information pertaining to this approach can be found at http://www.alsde.edu/CertificationForms (click Additional Certification in Driver and Traffic Safety Education).

Please be advised that certification through the Additional Teaching Field (CTF) and Preliminary Certificate Through Exception (ADM) Approaches are no longer certification options for DTSE. The basic course will be taught July 14-18, 2014, and the advanced course will be taught July 21-25, 2014, at the site indicated in the first column below. Space will be limited.

The institution listed in the second column will award credits. A map and an update will be provided upon receipt of the enclosed information sheet.

<table>
<thead>
<tr>
<th>Attendance Location</th>
<th>Institution Awarding Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lincoln Center</td>
<td>Jacksonville State University</td>
</tr>
<tr>
<td>Birmingham, Alabama</td>
<td></td>
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</tbody>
</table>

Registration and payment will occur on-site the first day of class. Course credit must appear on a Jacksonville State University transcript. The cost for these classes is $1,698 for undergraduate credit.

Five clock hours of professional development will be offered to all certified Driver Education teachers on Wednesday, July 23, 2014, from 8 a.m. until 1 p.m. at the same location.

Please complete and return the enclosed Alabama State Department of Education Registration Form. If additional information is needed, you may contact Mr. Michael Bassett or Mr. Jeremy Seamon at 334-242-8220 or by e-mail at mbassett@alsde.edu or jseamon@alsde.edu. For additional information concerning the classes offered, check our Department’s Web site at www.alsde.edu under Driver Education Publications.

TRB/MB/BL

Enclosures

cc: High School Principals
    Driver Education Teachers
    Mr. Dennis Coe
    Mr. Joe Lightsey

FY14-3043
ALABAMA DEPARTMENT OF EDUCATION
DRIVER AND TRAFFIC SAFETY EDUCATION
REGISTRATION FORM
PROFESSIONAL CERTIFICATION PROGRAM
AND
PROFESSIONAL DEVELOPMENT WORKSHOP

I will attend the Basic and Advanced Driver Education Courses on July 14-18, 2014, and July 21-25, 2014.

Cost of courses will be:
For Undergraduate Credit - $1,698.00 (6 hours x $283.00)

PLEASE NOTE: Both courses must be successfully completed, in order, prior to submission of the request for a Professional Educator Certificate endorsed in Driver and Traffic Safety Education through the Additional Certification in Driver and Traffic Safety Education Approach (TSE)

FOR CURRENT DRIVER EDUCATION TEACHERS ONLY:

I will attend the Driver Education Professional Development Program on Wednesday, July 23rd, at the Lincoln Center beginning at 8 a.m.

Name ____________________________

Home Address ________________________________

City ____________________ State ________ Zip Code ______

E-mail ________________________________

Cell Number ( ) ________________________________

School System and School Name ________________________________

School Address ________________________________

City ____________________ State ________ Zip Code ______

School Telephone Number ( ) ________________________________

Location for Attendance:
Lincoln Center – Birmingham, Alabama

Please mail to:
Michael Bassett, Driver and Traffic Safety Education, Alabama State Department of Education, P.O. Box 302101, 5350 Gordon Persons Building, Montgomery, AL 36130-2101, or fax to 334-353-7953. If you have any questions, please contact Michael Bassett or Jeremy Seamon at 334-242-8220 or by e-mail, mbassett@alsde.edu or jseamon@alsde.edu.
Professional Certification for Driver and Traffic Education Teachers
Directions and Information

The first day of class is Monday, July 14 beginning at 8 a.m. Below are directions to the site for the class. The course will run July 14–18 and July 21–25, 2014, 8 a.m. – 5 p.m. If you have further questions, please contact Mr. Michael Bassett (mbassett@alsde.edu) or Mr. Jeremy Seamon (jseamon@alsde.edu) at 334-242-8220.

Please remember that official registration for the classes will occur on-site the first day of class. Please bring the proper monetary amount needed to complete your registration. Jacksonville State University will accept personal or school checks, credit cards, and/or cash.

Classes are $283.00 per hour for a total of $1,698.00. You must also pay a $30.00 non-refundable application fee if you have never registered at Jacksonville State University. ALL FEES WILL BE PAID ON-SITE.

Directions to class site:
Lincoln Center
901 9th Avenue, North
Birmingham, Alabama
205-231-2250

From I-65 North, take the US-11 Highway Exit #260B (3rd Avenue North), and continue straight to go onto 11th Street North. Turn left onto Reverend Abraham Woods Jr. Blvd. (8th Avenue North) and then take the second right onto 9th Street North. Turn right onto 9th Avenue North and the building will be on the right.

From I-65 South, take the 6th Avenue North Exit #260. Turn right onto 6th Avenue North. Next, take the first right onto 9th Street North and then turn right onto 9th Avenue North. The building will be on the right.

Once you have entered the building, look for the information board. This board will direct you to the correct classroom.