



STATE OF ALABAMA
DEPARTMENT OF EDUCATION



Thomas R. Bice
 State Superintendent of Education

August 19, 2014

MEMORANDUM

TO: City and County Superintendents of Education
FROM: Thomas R. Bice *TRB*
 State Superintendent of Education
RE: Dual Enrollment for College and Career Readiness

PLAN 2020 includes a number of key measures that will be used to gauge the annual progress of education in Alabama through 2020. One of the key measures is the College and Career Readiness of our graduates. Students in Alabama will be classified as College and Career Ready if they achieve any of the five benchmarks listed below:

- Benchmark score on any section of the ACT test.
- Qualifying score on an AP or IB exam.
- Approved transcribed college or postsecondary credit while in high school.
- Benchmark level on the ACT WorkKeys.
- Approved industry credential.

From a logistics standpoint, the Alabama State Department of Education (ALSDE) will record student achievement of ACT benchmarks, qualifying scores on an AP or IB exam, and ACT WorkKeys. However, local education agencies will be responsible for notating in INow when a student receives an industry approved credential, or an approved transcribed college or postsecondary credit while in high school (dual enrollment).

Attached to this memorandum is a screen shot of the "Custom" tab in INow that contains the "College- and Career-Ready Standards (CCRS)" check boxes. Further guidance regarding the "Career Tech Credential Attainment" box will be provided after the STI winter release. This means only the "College Credit Attainment" box requires your attention at this time. It is imperative that the ALSDE receive accurate numbers regarding the number of students that receive a dual enrollment credit. For that reason, I am attaching the definition of dual enrollment taken from *the Alabama Administrative Code* that will be utilized for College and Career Readiness purposes. Please ensure that all personnel tasked with determining or entering dual enrollment credit are familiar with the attached definition.

TRB:TT:RH

Attachments

cc: K-12 Principals

FY14-3070

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 State Board
 of Education

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Thomas R. Bice, Ed.D.
 Secretary and
 Executive Officer

2 Edit Student:

Enrolled

Summary Main Misc Custom Contacts Access Addresses School Enrollment Federal Program

Tasks

- Print Screen
- Email
- Email History
- Student Locator
- View Associated People
- View Households
- Help

504

Date of Eligibility: mm/dd/yyyy ... 1st Meeting: mm/dd/yyyy ... 2nd Meeting: mm/dd/yyyy ... 3rd Meeting: mm/dd/yyyy ...
 Accommodations: Date Not Eligible: mm/dd/yyyy ...

Additional Student Information

Custodial Informatio: Custodial Doc: Doc Date: 1/1/1901 ... Lives Out of Zone

Alabama High School Graduation Exam

AHSGE READING AHSGE LANGUAGE AHSGE SCIENCE AHSGE MATH
 AHSGE SOCIAL STUDIES AHSGE BIOLOGY

AYP Data

Year of 9th Grade Entry: 10-11 Cohort Year: Orig 9th Gr School: SSSHS City Orig Ent 9th Gr: Smiths, AL

Billing

Billing Status: Auto Billing:

College and Career Ready Standards (CCRS)

AP Attainment IB Attainment ACT Attainment College Credit Attainment
 Career Tech Credential Attainment

Documents Due: mm/dd/yyyy ... Supplemental Documentation:

Exit

Exit Type: Student Exit Interview: mm/dd/yyyy ... Summer School Completion:

Federal

Served By: Verified for Current School Year Targeted Assistance

Foreign Exchange

Diploma Status:

LEP

ELL No Formal Schooling LEP Waived Title III Services

Name Change

Previous Name: Date of Change: 1/1/1901 ... Verification Receive:

No Show

No Show Reason: Inactive due to ... No Show Reason Date: 8/9/2010 ... Transfer School: Date of Request:

Personal

Age Equivalency: CEIS Date: mm/dd/yyyy ... Resident District: 21st CCLC
 Athlete Advanced Diploma Career Advanced Career Tech
 Immigrant No Formal Schooling Learn and Serve Nom Phlote Other Educational Barrier
 SES Program Title I Approved Four Year Plan School Choice Single Parent

Preschool

Head Start: State Funded Preschool: Center Based Child Care: Yes, 1 year ... Home Based Child Care:
 Home Visitation Program: Other Preschool: No Preschool:

Title I

School Wide Language Arts Reading Mathematics Science
 Social Studies Vocational Other Health Dental Eyecare
 Supporting Guidance Advocacy Other TSS

Withdrawn

Previous Address:

Manage

- Attendance
- Counseling
- Discipline
- Fees
- Forms
- Goals Sought
- Grades
- Impact Aid
- Letters
- Organizations
- Requests
- Schedule
- Schedule Matrix
- School Programs
- Services
- Standardized Tests
- Textbook
- Transcript

Reports

- Attendance Profile
- Comprehensive Progress Envelope
- Label
- Missing Assignments Profile
- Request Verification Schedule
- Standardized Test Standards Report Card
- Student Form
- Student Letter
- Transcript
- Transcript - Landscape
- Two Column Report Card

SUPP. NO. 98-4 INSTRUCTIONAL SERVICES

290-3-1-.02(c)2

290-3-1-.02(10)(a)3.

(10) Dual Enrollment - Postsecondary Institutions. Local boards of education may establish dual enrollment programs allowing certain high school students to enroll in postsecondary institutions in order to dually earn credits for a high school diploma and/or a postsecondary degree at both the high school and participating postsecondary levels. The dual enrollment program is open to all students meeting the following requirements:

(a) Eligible Students. Students participating in a dual enrollment program shall pay normal tuition as required by the postsecondary institution and shall meet the following requirements:

1. Have a "B" average, as defined by local board of education policy, in completed high school courses;

2. Have written approval of the student's principal and superintendent; and

3. Be in Grade 10, 11, or 12 or have an exception granted by the participating postsecondary institution upon the recommendation of the student's principal and superintendent and in accordance with AAC Rule 290-8-9-.17 regarding gifted and talented students.

4. Students enrolled in Grade 10, 11, or 12 who do not have a "B" average in completed high school courses may be deemed eligible to participate in dual enrollment courses pending demonstrated ability to benefit as documented by successful completion and placement identification on assessments approved by the Department of Postsecondary Education. Students eligible under this section will be restricted to pursuing career/technical and health-related courses. Students enrolled under this provision must have earned a "B" average in high school courses related to the occupational/technical studies, if applicable, which the student intends to pursue at the postsecondary level and have maintained an overall grade point average of 2.50. Students enrolled under this provision must have written approval of the students' principal and superintendent.

(b) Course offerings.

1. Courses shall be postsecondary/college level. Postsecondary/college level remedial courses shall not meet the requirements of this program.

2. Students enrolled in courses offered during the normal high school day on or off the high school campus shall have prior permission of

the students' principal, superintendent, and the participating postsecondary institution president.

3. Local boards of education shall adopt policies addressing parental permission and travel for courses offered off the high school campus during the normal school day.

(c) Credits. Ten quarter/six semester credit hours at the postsecondary level shall equal one credit at the high school level in the same or related subject. Partial credit agreements shall be developed between the local board of education and participating postsecondary institutions.

(d) Articulation. Four year colleges/universities are encouraged to participate in this program utilizing the same guidelines.