



STATE OF ALABAMA
DEPARTMENT OF EDUCATION



Thomas R. Bice
State Superintendent of Education

June 26, 2015

Alabama
State Board
of Education

MEMORANDUM

Governor
Robert Bentley
President

TO: City and County Superintendents of Education

Al Thompson
District I

FROM: Thomas R. Bice *TRB*
State Superintendent of Education

Betty Peters
District II

RE: Local Education Agency Counseling and Guidance Coordinators
Workshop

Stephanie Bell
District III

The Alabama State Department of Education will hold a workshop for all system-level administrators responsible for the implementation of a system counseling and guidance program. The workshop is to familiarize counseling coordinators with the system- and school-level requirements for a counseling and guidance program. Participants will review the components of the *2003 Comprehensive Counseling and Guidance State Model for Alabama Public Schools* (State Plan). The workshop will also include presentations on implementation of the State Plan and its components.

Yvette M.
Richardson, Ed.D.
District IV

Ella B. Bell
District V
Vice President

The workshop will be held on Wednesday, July 15, 2015, at Trenholm State Technical College, Trenholm Campus, 1225 Air Base Boulevard, Building D, Montgomery, Alabama 36108. Registration will begin at 8:30 a.m. The workshop will begin at 9:30 a.m. and should conclude no later than 3:30 p.m. System counseling coordinators should register their attendance by calling 334-242-9960.

Cynthia McCarty, Ph.D.
District VI

For additional information, please contact Dr. Philip C. Cleveland, Deputy State Superintendent, Career and Technical Education/Workforce Development, by telephone at 334-242-9960 or by e-mail at pcleveland@alsde.edu.

Jeff Newman
District VII
President Pro Tem

TRB:PCC:MS

Mary Scott Hunter, J.D.
District VIII

FY15-1022

Thomas R. Bice, Ed.D.
Secretary and
Executive Officer