March 29, 2016

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Thomas R. Bice  
State Superintendent of Education

RE: Local Education Agency (LEA) Dual Enrollment WebEx – Revised with Active Links

The Alabama State Department of Education (ALSDE), Instructional Services Section, Office of Student Learning, and the Office of Career Technical Education will host a Dual Enrollment WebEx on April 6, 2016, starting at 1 p.m. Since the implementation of Dual Enrollment, the Instructional Services Section and the Office of Career Technical Education have fielded many questions regarding this program.

All LEAs offering Dual Enrollment should view the pre-recorded WebEx on this topic at the ALSDE Instructional Services link at http://www.alsde.edu/sec/isvcs/Pages/home.aspx prior to the scheduled live session on April 6, 2016, and consider questions while viewing the recording to ask during the live WebEx. To access the pre-recorded WebEx click on the light blue tab titled “Dual Enrollment.” The last listing under this tab is the recorded WebEx.

Participants who plan to attend the April 6, 2016, WebEx should follow the steps below to join the live session:

1. Go to https://alsde.webex.com/alsde/k2/j.php?MTID=t21452f51881d32e927674e5927ac4736
2. Enter your name and e-mail address
3. Enter the session password: 040616
4. Click “Join Now”
5. Follow the instructions that appear on your screen

For questions regarding this opportunity, please contact Mrs. Robin A. Nelson, at rnelson@alsde.edu or via telephone number (334) 353-1191 or Mr. Josh Laney, at jlaney@alsde.edu. For WebEx technical concerns, please contact Mrs. Dede Coe at dcoe1@alsde.edu or via telephone number (334) 242-8792.

TRB/RAN/LM

cc: Mrs. Shanthia M. Washington  
Mrs. Robin A. Nelson  
Mr. Josh Laney  
Ms. Nettie Carson-Mullins  
Mrs. Dede Coe

FY16-2043