April 4, 2016

MEMORANDUM

TO: City and County Superintendents of Education
    Deans of Education

FROM: Sherrill W. Parrish
    Senior Deputy Superintendent of Education

SUBJECT: Educator Certification Training

The Alabama State Department of Education (ALSDE) is pleased to announce that the Educator Certification Section will be conducting training sessions which will cover updates and changes to certification requirements based on the recently adopted Educator Certification Chapter. The Educator Certification Section will offer two-day sessions for local education agency (LEA) and institutions of higher education (IHE) certification personnel who want to learn about the certification updates and changes. Day One of each session will cover certification changes other than career and technical education; Day Two will cover certification changes pertaining to career and technical education. The sessions are as follows:

<table>
<thead>
<tr>
<th>Session 1</th>
<th>Session 2</th>
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<tbody>
<tr>
<td>April 26–27, 2016</td>
<td>May 17–18, 2016</td>
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<tr>
<td>8:30 a.m. to 4:00 p.m.</td>
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<tr>
<td>Tuscaloosa City Schools</td>
<td>Troy University</td>
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<tr>
<td>Tuscaloosa Career and Technology Academy</td>
<td>Trojan Center – Ballroom A</td>
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<tr>
<td>2800 Martin Luther King Boulevard</td>
<td>Troy, AL 36082</td>
</tr>
<tr>
<td>Tuscaloosa, AL 35401</td>
<td>When registration for this session is received, a campus map and a parking pass will be e-mailed to you.</td>
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</table>

Applicable personnel in your LEA or IHE who wish to attend should register for one of the training sessions by submitting the enclosed registration form to Patrice Wasden (pwasden@alsde.edu) no later than April 20, 2016.

If you have any questions regarding these trainings, please contact Shavon Cummings or Martha White at 334-353-8567.

Enclosure: Registration Form

SWP/SHC

FY16-2057
Registration for Educator Certification Training Session

LEA/IHE:

We will attend:

☐ Session 1: Tuscaloosa City Schools
   April 26–27, 2016

☐ Session 2: Troy University
   May 17–18, 2016

Total Individuals Attending: ____________

Career and Technical Education Director Attending: ☐ Yes ☐ No

(Please return the completed form to Patrice Wasden at pwasden@alsde.edu no later than April 20, 2016.)