March 22, 2016

MEMORANDUM

TO: City and County Superintendents

FROM: Andy Craig
Deputy State Superintendent
Administrative and Financial Services

RE: Unused Facilities Data

One of the requirements of Act 2015-3, Alabama School Choice and Student Opportunity Act (the Act), regarding public charter schools is a web site publication by the Alabama State Department of Education (ALSDE) of unused school facilities statewide. The Act states: The department shall publish the names and addresses of unused facilities on its web site in a list that is searchable at least by each facility’s name and address. This list shall be upgraded at least once a year by May 1.

Under the Act an “unused facility” means “a school building or other local board of education owned building that is or could be appropriate for school use, in which more than sixty percent of the building is not being used for direct student instruction or critical administration purposes and for which no offer to purchase has been executed.” If a school system decides to sell or lease a closed or unused public school facility or property, a public charter school that draws its students from that school system has a right of first refusal under the Act to purchase or lease the property at or below fair market value.

In order for the ALSDE to comply with the annual requirement of web site publication of unused facilities by May 1, 2016, each school system is requested to review its unused school facilities information as posted on the ALSDE web site (2015 Unused Facilities List) and then complete the information at the bottom of this memorandum and return it to Mr. Perry Taylor at ptaylor@alsde.edu or via fax at 334-353-5614.

Please respond to this request no later than April 11, 2016. Should assistance be required, contact Perry Taylor, State School Architect, at 334-242-9731.

AC:PT:EK
FY16-3026

SCHOOL SYSTEM: ____________________________

_____ NO CHANGE IN FACILITY INFORMATION AS POSTED.

_____ FACILITY INFORMATION HAS CHANGED. SEE BELOW (OR ATTACHED).