March 30, 2016

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Thomas R. Bice 
State Superintendent of Education

SUBJECT: Additional Certification and Professional Development for Driver and Traffic Safety Education Teachers

To assist local education agencies in seeking Driver and Traffic Safety Education (DTSE) teachers, the Alabama State Department of Education offers the Additional Certification in Driver and Traffic Safety Education (DTSE) Approach.

The Additional Certification in Driver and Traffic Safety Education Approach is for an applicant who already holds a valid Alabama Professional Educator Certificate or Professional Leadership Certificate. The individual will need to successfully complete and earn credit for the required Alabama State Department of Education basic and advanced Driver Education courses. Application forms and information pertaining to this approach can be found at http://www.alsde.edu/CertificationForms (click Additional Certification in Driver and Traffic Safety Education).

Please be advised that certification through the Additional Teaching Field (CTF) and Preliminary Certificate Through Exception (ADM) Approaches are no longer certification options for DTSE. The basic course will be taught July 18-22, 2016, and the advanced course will be taught July 25-29, 2016, at the site indicated in the first column below. Space will be limited.

The institution listed in the second column will award credits. A map and an update will be provided upon receipt of the enclosed information sheet.

<table>
<thead>
<tr>
<th>Attendance Location</th>
<th>Institution Awarding Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lincoln Center</td>
<td>Jacksonville State University</td>
</tr>
<tr>
<td>Birmingham, Alabama</td>
<td></td>
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</tbody>
</table>

Registration and payment will occur on site the first day of class. Course credit must appear on a Jacksonville State University transcript. The cost for these classes is $1,800 for undergraduate credit. Any individuals never before enrolled with Jacksonville State University will also be required to pay a $35 processing fee.

Five clock hours of professional development will be offered to all certified Driver Education teachers on Wednesday, July 27, 2016, from 8 a.m. until 1 p.m. at the same location.

Please complete and return the enclosed Alabama State Department of Education Registration Form. If additional information is needed, you may contact Mr. Michael Bassett or Mr. Jeremy Seamon at 334-242-8220 or by e-mail at mbassett@alsde.edu or jseamon@alsde.edu. For additional information concerning the classes offered, check our Department's Web site at www.alsde.edu under Education Professionals and Driver and Traffic Safety Education.

TRB/MB/BL

Enclosures

cc: High School Principals
    Driver Education Teachers
    Dr. Dennis Coo
    Mr. Kevin Snowdon

FY16-3028
ALABAMA DEPARTMENT OF EDUCATION
DRIVER AND TRAFFIC SAFETY EDUCATION
REGISTRATION FORM
PROFESSIONAL CERTIFICATION PROGRAM
AND
PROFESSIONAL DEVELOPMENT WORKSHOP

_____ I will attend the Basic and Advanced Driver Education Courses on July 18-22, 2016, and July 25-29, 2016.

Cost of courses will be:
For Undergraduate Credit - $1,800.00 (6 hours x $300.00) – Processing fee $35.00

PLEASE NOTE: Both courses must be successfully completed, in order, prior to submission of the request for a Professional Educator Certificate endorsed in Driver and Traffic Safety Education through the Additional Certification in Driver and Traffic Safety Education Approach (TSE)

FOR CURRENT DRIVER EDUCATION TEACHERS ONLY:

_____ I will attend the Driver Education Professional Development Program on Wednesday, July 27, 2016, at the Lincoln Center beginning at 8 a.m.

Name __________________________________________

Home Address ________________________________________________

________________________________________

City State Zip Code

E-mail ____________________________________________

Cell Number ( ) ________________________________

School System and School Name ________________________________

School Address ____________________________________________

________________________________________

City State Zip Code

School Telephone Number ( ) ________________________________

Special Accommodations for a Disability ________________________________

Location for Attendance:
Lincoln Center – Birmingham, Alabama

Please mail to:
Michael Bassett, Driver and Traffic Safety Education, Alabama State Department of Education, P.O. Box 302101, 5350 Gordon Persons Building, Montgomery, AL 36130-2101, or fax to 334-353-7953. If you have any questions, please contact Michael Bassett or Jeremy Seamon at 334-242-8220 or by e-mail at mbassett@alsde.edu or jseamon@alsde.edu.