



STATE OF ALABAMA
DEPARTMENT OF EDUCATION



Thomas R. Bice
State Superintendent of Education

March 18, 2016

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MEMORANDUM

TO: City and County Superintendents of Education

FROM: Thomas R. Bice *TRB*
State Superintendent of Education

RE: Retiring Teachers

By May 2, 2016, please submit the names of Family and Consumer Sciences (FACS) teachers and Cosmetology teachers in your system who are retiring to:

Ms. Judy Brown
Education Specialist
Alabama State Department of Education
Career and Technical Education
P. O. Box 302101
Montgomery, Alabama 36130-2101

Each school system with a retiring FACS teacher will receive the FACS Resolution to present to its teacher.

TRB/JB/LTE

cc: City and County Career and Technical Education Administrators

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