



STATE OF ALABAMA
DEPARTMENT OF EDUCATION



Philip C. Cleveland, Ed.D.
Interim State Superintendent
of Education

May 9, 2016

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MEMORANDUM

TO: City and County Superintendents of Education
FROM: Philip C. Cleveland *PCC*
Interim State Superintendent of Education
RE: Local Indicator Due Date

With the school year winding down, I wanted to send a reminder that the window is now open for LEAs/schools to start uploading supporting evidence for the Local Indicator. Supporting evidence for the Local Indicator may be submitted as an attachment in the ASSIST platform under the Local Indicator tab. The intent of this reminder is to provide all stakeholders ample time to fulfill this aspect of the Accountability System.

The deadline for LEAs/schools to upload supporting evidence for the Local Indicator is July 29, 2016. After that date, the system will be locked and LEAs/schools will no longer be able to upload evidence. Please send an email to the ALSDE reviewer for your LEA/school as soon as the evidence is uploaded. Follow the steps below to upload evidence:

To upload evidence:

Re-open your Local Indicator in the Diagnostics and Surveys tab.

Click on the blue Local Indicator link.

Click the blue "Respond" link next to the question, "Is there evidence that this LEA/School has/has not successfully reached the goals set for its local indicator?"

Click "yes" and then upload the evidence as an attachment.

If you have any questions or concerns regarding this process, please do not hesitate to contact Dr. Patience Oranika at poranika@alsde.edu or Dr. Tony Thacker at tthacker@alsde.edu, or by calling telephone number (334) 242-9742.

PCC:PO:ATB

cc: Elementary, Middle, and High School Principals

FY16-5012