



STATE OF ALABAMA
DEPARTMENT OF EDUCATION



Michael Sentance
 State Superintendent of Education

November 1, 2016

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Michael Sentance *MS*
 State Superintendent of Education

RE: Nominations of Teachers to Serve on the *Alabama Alternate Assessment*
 Content and Bias Committee

The Alabama State Department of Education, Student Assessment Section of the Office of Student Learning, is requesting nominations of teachers to serve on the Content and Bias Committee for the *Alabama Alternate Assessment (AAA)*. This committee will review testing items for appropriate content and potential bias. When selecting the nominees, please consider those who are willing to commit to the process and to serve for the duration of the meeting.

The attached nomination form with selection criteria must be completed and submitted to the Student Assessment Section. Once the nomination forms have been received and reviewed, staff from the Student Assessment Section will notify the superintendent of any teacher in his or her school system who has been selected to serve on the committee. The committee will meet via Webinar. Selected teachers will participate for one or two days in their content area on January 4-6, 2017. Teachers will be awarded Continuous Education Units (CEUs) for participation.

If you have questions, please contact Nannette Pence in the Student Assessment Section at 334-242-8038 or npence@alsde.edu.

MS/RM/NP

Attachment

cc: City and County System Test Coordinators
 City and County Special Education Coordinators
 Mrs. Rebecca Mims
 Ms. Crystal Richardson
 Mrs. Nannette Pence

FY17-2002

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**Alabama Alternate Assessment
Content and Bias Committee Nominations Form**

**Please print and complete all information for the teachers you are nominating.
Note: This form is due to the Student Assessment Section office by November 29, 2016.**

Nomination for Reading Content Teacher, Grades 3-5

Teacher Name: _____ **Ethnic Group:** _____ **Sex:** _____

School Name: _____ **School E-mail:** _____

Work Telephone: _____ **Cell:** _____

Nomination for Reading Content Teacher, Grades 6-8

Teacher Name: _____ **Ethnic Group:** _____ **Sex:** _____

School Name: _____ **School E-mail:** _____

Work Telephone: _____ **Cell:** _____

Nomination for Reading Content Teacher, Grades 9-12

Teacher Name: _____ **Ethnic Group:** _____ **Sex:** _____

School Name: _____ **School E-mail:** _____

Work Telephone: _____ **Cell:** _____

Nomination for Mathematics Content Teacher, Grades 3-5

Teacher Name: _____ **Ethnic Group:** _____ **Sex:** _____

School Name: _____ **School E-mail:** _____

Work Telephone: _____ **Cell:** _____

Nomination for Mathematics Content Teacher, Grades 6-8

Teacher Name: _____ **Ethnic Group:** _____ **Sex:** _____

School Name: _____ **School E-mail:** _____

Work Telephone: _____ **Cell:** _____

Nomination for Mathematics Content Teacher, Grades 9-12

Teacher Name: _____ **Ethnic Group:** _____ **Sex:** _____

School Name: _____ **School E-mail:** _____

Work Telephone: _____ **Cell:** _____

Nomination for Science Content Teacher, Grades 3-5

Teacher Name: _____ **Ethnic Group:** _____ **Sex:** _____

School Name: _____ **School E-mail:** _____

Work Telephone: _____ **Cell:** _____

Nomination for Science Content Teacher, Grades 6-8

Teacher Name: _____ **Ethnic Group:** _____ **Sex:** _____

School Name: _____ **School E-mail:** _____

Work Telephone: _____ **Cell:** _____

Nomination for Science Content Teacher, Grades 9-12

Teacher Name: _____ **Ethnic Group:** _____ **Sex:** _____

School Name: _____ **School E-mail:** _____

Work Telephone: _____ **Cell:** _____

Nomination for Special Education AAA Teacher, Grades 3-8

Teacher Name: _____ **Ethnic Group:** _____ **Sex:** _____

School Name: _____ **School E-mail:** _____

Work Telephone: _____ **Cell:** _____

Exceptionalities and Content Area: _____

Nomination for Special Education AAA Teacher, Grades 3-8

Teacher Name: _____ **Ethnic Group:** _____ **Sex:** _____

School Name: _____ **School E-mail:** _____

Work Telephone: _____ **Cell:** _____

Exceptionalities and Content Area: _____

Nomination for Special Education AAA Teacher, Grades 9-12

Teacher Name: _____ **Ethnic Group:** _____ **Sex:** _____

School Name: _____ **School E-mail:** _____

Work Telephone: _____ **Cell:** _____

Exceptionalities and Content Area: _____

Nomination for Teacher of Hearing Impaired, Grades 3-12

Teacher Name: _____ **Ethnic Group:** _____ **Sex:** _____

School Name: _____ **School E-mail:** _____

Work Telephone: _____ **Cell:** _____

Nomination for Teacher of Visually Impaired, Grades 3-12

Teacher Name: _____ **Ethnic Group:** _____ **Sex:** _____

School Name: _____ **School E-mail:** _____

Work Telephone: _____ **Cell:** _____

Nomination for ESL Teacher, Grades 3-8

Teacher Name: _____ **Ethnic Group:** _____ **Sex:** _____

School Name: _____ **School E-mail:** _____

Work Telephone: _____ **Cell:** _____

Nomination for ESL Teacher, Grades 6-9

Teacher Name: _____ **Ethnic Group:** _____ **Sex:** _____

School Name: _____ **School E-mail:** _____

Work Telephone: _____ **Cell:** _____

Nomination for ESL Teacher, Grades 9-12

Teacher Name: _____ **Ethnic Group:** _____ **Sex:** _____

School Name: _____ **School E-mail:** _____

Work Telephone: _____ **Cell:** _____

Once the nomination forms have been received and reviewed, staff from the Student Assessment Section will notify the superintendent of any teacher in his or her school system who has been selected to serve on the committee.

School system: _____

Superintendent's signature: _____

E-mail to: npence@alsde.edu or FAX: 334-242-7341