



**State of Alabama  
 Coronavirus Aid, Relief, and Economic Security (CARES) Act  
 Elementary and Secondary School Emergency Relief Fund (ESSER)  
 Local Educational Agency (LEA) Application**

In order to receive a CARES Act ESSER Fund allocation, an LEA must submit this application to the SEA.

**GENERAL INFORMATION**

<b>1. LEA Information</b>	
LEA Name	Huntsville City Board of Education
Mailing Address	200 White Street
Physical Address	200 White Street
City/Town and Zip Code	Huntsville, AL 35801
Superintendent's Name	Christie Finley
Contact Person	Dustin Daehn
Contact Person Position	CSFO
Contact Telephone Number	(256) 428-6852
Contact Email	dustin.daehn@hsv-k12.org

**PROGRAMMATIC, FISCAL, AND REPORTING ASSURANCES**

The United States Department of Education (USED) has approved the application from the State of Alabama for ESSER funds under the CARES Act. The availability of funds is from 4/29/2020 to 4/29/2021. LEAs will be allowed to expend funds until 9/30/2022. Pre-award costs to the ESSER fund will be allowed for allowable cost incurred on or after March 13, 2020.

**2. Allowable Service(s) Assurance**

*The LEA Superintendent or his/her authorized representative assures or certifies that:*  
 The LEA will use ESSER funds for activities allowable under section 18003(d) of Division B of the CARES Act. The United States Department of Education does not consider the following to be an allowable use of ESSER funds, under any part of 18003: 1) subsidizing or offsetting executive salaries and benefits of individuals who are not employees of the SEA or LEAs or 2) expenditures related to state or local teacher or faculty unions or associations.

**How will the LEA determine the most important educational needs as a result of COVID-19?**

Since COVID closed schools in March, HCS leadership has met on a continuous basis, to discuss various situations that could present challenges to students receiving instruction. We have asked for and received community input regarding various plans and scenarios. Based on all the input received from all sources, HCS has prepared a comprehensive plan to restart school in any environment that will be taken to the School Board for approval. We are budgeting for solutions that will apply to any school start scenario. The results of the needs assessment showed that students need technology hardware and software, and internet access to continue learning in a remote environment and provide a safe and healthy environment while in HCS facilities. To meet these needs we intend to purchase technology hardware and instructional software, and work to provide internet connectivity to HCS families during COVID-19. PPE will be purchased for students, teachers, and for the buildings to reduce risk of COVID-19 issues.

**How does the LEA intend to assess and address student learning gaps resulting from the disruption in educational services?**

District will continue to implement tiered instruction based on progress monitoring data to address specific academic needs. Assessments will be reviewed at the local and district level and appropriate learning plans will be developed to bridge learning gaps. Extra academic learning support and opportunities will be provided based on assessment data.



Internal Description	GL Display Account	CARES BUDGET	ENTER YOUR DESCRIPTIONS HERE TO ASSIST ME WITH CODING
Country Day School	12-5-9200-489-8624-4290-0-4900-0604	19,374.99	Private Schools Equitable Services
First Baptist Scruggs CDC	12-5-9200-495-8624-4290-0-4900-0589	21,105.50	Private Schools Equitable Services
First Baptist Scruggs CDC	12-5-9200-489-8624-4290-0-4900-0589	1,800.20	Private Schools Equitable Services
First Baptist Scruggs CDC	12-5-9200-414-8624-4290-0-4900-0589	2,005.00	Private Schools Equitable Services
Holy Spirit Regional Catholic Church	12-5-9200-411-8624-4290-0-4900-0598	30,520.20	Private Schools Equitable Services
Holy Spirit Regional Catholic Church	12-5-9200-414-8624-4290-0-4900-0598	11,703.63	Private Schools Equitable Services
Holy Spirit Regional Catholic Church	12-5-9200-489-8624-4290-0-4900-0598	53,644.63	Private Schools Equitable Services
Islamic Academy of Huntsville	12-5-9200-312-8624-4290-0-4900-0587	1,300.00	Private Schools Equitable Services
Islamic Academy of Huntsville	12-5-9200-489-8624-4290-0-4900-0587	9,039.28	Private Schools Equitable Services
Islamic Academy of Huntsville	12-5-9200-495-8624-4290-0-4900-0587	3,500.00	Private Schools Equitable Services
Holy Family Catholic School	12-5-9200-411-8624-4290-0-4900-0599	16,411.76	Private Schools Equitable Services
Holy Family Catholic School	12-5-9200-489-8624-4290-0-4900-0599	2,139.98	Private Schools Equitable Services
Holy Family Catholic School	12-5-9200-491-8624-4290-0-4900-0599	2,149.90	Private Schools Equitable Services
Holy Family Catholic School	12-5-9200-495-8624-4290-0-4900-0599	35,158.72	Private Schools Equitable Services
Montesorri School of Huntsville	12-5-9200-411-8624-4290-0-4900-0578	1,150.00	Private Schools Equitable Services
Montesorri School of Huntsville	12-5-9200-414-8624-4290-0-4900-0578	450.00	Private Schools Equitable Services
Montesorri School of Huntsville	12-5-9200-489-8624-4290-0-4900-0578	291.03	Private Schools Equitable Services
Montesorri School of Huntsville	12-5-9200-491-8624-4290-0-4900-0578	6,500.00	Private Schools Equitable Services
Montesorri School of Huntsville	12-5-9200-623-8624-4290-0-4900-0578	4,945.00	Private Schools Equitable Services
Valley Fellowship Christian Academy	12-5-9200-411-8624-4290-0-4900-0625	1,524.00	Private Schools Equitable Services
Valley Fellowship Christian Academy	12-5-9200-489-8624-4290-0-4900-0625	1,348.42	Private Schools Equitable Services
Valley Fellowship Christian Academy	12-5-9200-495-8624-4290-0-4900-0625	44,936.00	Private Schools Equitable Services
Huntsville Christian Academy	12-5-9200-414-8624-4290-0-4900-0607	7,932.32	Private Schools Equitable Services
Huntsville Christian Academy	12-5-9200-489-8624-4290-0-4900-0607	4,180.00	Private Schools Equitable Services
Huntsville Christian Academy	12-5-9200-491-8624-4290-0-4900-0607	4,050.00	Private Schools Equitable Services
Huntsville Christian Academy	12-5-9200-495-8624-4290-0-4900-0607	9,000.00	Private Schools Equitable Services
Huntsville Achievement School	12-5-9200-495-8624-4290-0-4900-0606	6,500.00	Private Schools Equitable Services
Huntsville Achievement School	12-5-9200-491-8624-4290-0-4900-0606	3,000.00	Private Schools Equitable Services
Huntsville Achievement School	12-5-9200-489-8624-4290-0-4900-0606	9,874.99	Private Schools Equitable Services
Oakwood Academy	12-5-9200-411-8624-4290-0-4900-0601	1,835.20	Private Schools Equitable Services
Oakwood Academy	12-5-9200-489-8624-4290-0-4900-0601	32,377.41	Private Schools Equitable Services
Oakwood Academy	12-5-9200-491-8624-4290-0-4900-0601	24,311.00	Private Schools Equitable Services
Oakwood Academy	12-5-9200-495-8624-4290-0-4900-0601	15,202.00	Private Schools Equitable Services
St John Paul II Catholic	12-5-9200-411-8624-4290-0-4900-0603	10,000.00	Private Schools Equitable Services
St John Paul II Catholic	12-5-9200-489-8624-4290-0-4900-0603	3,625.85	Private Schools Equitable Services

St John Paul II Catholic	12-5-9200-491-8624-4290-0-4900-0603	21,978.00	Private Schools Equitable Services
St John Paul II Catholic	12-5-9200-495-8624-4290-0-4900-0603	58,000.00	Private Schools Equitable Services
Union Chapel Christian Academy	12-5-9200-495-8624-4290-0-4900-0617	18,116.87	Private Schools Equitable Services
Madison Academy	12-5-9200-411-8624-4290-0-4900-0616	20,000.00	Private Schools Equitable Services
Madison Academy	12-5-9200-489-8624-4290-0-4900-0616	42,315.00	Private Schools Equitable Services
Madison Academy	12-5-9200-495-8624-4290-0-4900-0616	126,402.44	Private Schools Equitable Services
Grace Lutheran	12-5-9200-411-8624-4290-0-4900-0585	3,646.41	Private Schools Equitable Services
Grace Lutheran	12-5-9200-414-8624-4290-0-4900-0585	800.00	Private Schools Equitable Services
Grace Lutheran	12-5-9200-489-8624-4290-0-4900-0585	1,250.00	Private Schools Equitable Services
Grace Lutheran	12-5-9200-495-8624-4290-0-4900-0585	24,750.00	Private Schools Equitable Services
Other Purchased Services	12-5-2310-399-8200-4290-0-8230-0019	1,000,000.00	42 Spur Temp Personnel to support Instruction, Health, and Social Distance
Instuction, Computer Hdware <5000	12-5-1100-495-8100-4290-0-8100-0019	2,039,413.63	Student/teacher devices/technology for remote learning
Instruction, Software Maint Agreement	12-5-1100-333-8100-4290-0-8100-0019	1,196,412.00	Instructional software for remote learning
Other Professional Services	12-5-1100-329-8650-4290-0-8100-0019	1,500,000.00	Internet Access assistance for low-income families
PPE Non-Instructional Supplies	12-5-2140-489-8215-4290-0-8210-0019	20,960.00	PPE supplies and equipment
PPE Custodian Supplies	12-5-3200-441-8323-4290-0-8320-0019	19,477.64	PPE supplies and equipment
	EXPENSES	6,496,409.00	
	BUDGET	6,496,409.00	

**What is the LEA's proposed timeline for providing services and assistance to students and staff?**

HCS has been providing services and assistance to students and staff since the first day of school closure due to COVID-19. This process will be an ongoing effort and will be based on observational results and stakeholder feedback as this instructional environment changes. We have begun to purchase our technology (hardware and software) and COVID-19 related PPE. All Funds will be expended by September 30, 2022

**How will the LEA use ESSER funds to promote remote learning?**

District one-to-one devices are being purchased to ensure that all students have access to the LMS. Instructional software will be purchased to support remote learning.

**3. Equitable Services Assurances**

*The LEA Superintendent or his/her authorized representative assures or certifies the following:*

- The LEA receiving ESSER funds will provide equitable services to students and teachers in non-public schools as required under Section 18005 of Division B of the CARES Act.
- The LEA receiving ESSER funds will provide equitable services to students and teachers in non-public schools located within the LEA in the same manner as provided under Section 1117 of the ESEA, as determined through timely and meaningful consultation with representatives of non-public schools.
- The LEA will ensure that it will maintain control of funds for the services and assistance provided to a non-public school
- The LEA will ensure that it will have title to materials, equipment, and property purchased with ESSER funds.
- The LEA will ensure that services to a non-public school with ESSER funds will be provided by the LEA directly, or through contract with, another public or private entity.

**Provide a brief explanation of the following: How will equitable service funds be used by the private schools? How will timely and meaningful consultation occur with private schools? What is the proposed timeline for services and assistance to be implemented by private schools?**

As a result of timely and meaningful consultation with private school officials, equitable service funding will be utilized to support the following: PPE supplies to separate and sanitize, instructional supplies, technology hardware, software, and connectivity. Huntsville City Schools' Federal Programs Department mailed a certified letter requesting a response regarding each private schools Intent to Participate in ESSER funding. There are seventeen private schools that reside within the Huntsville City Schools' district zone. Fourteen schools affirmed they would like to participate and three did not wish to participate. Timely and meaningful consultation with the fourteen private schools electing to participate in ESSER(CARES Act) funds were conducted via Zoom video meeting and/or conference calls. During the consultation process, the Equitable Services Plan template for CARES Act funding along with the school's allocation was shared. Schools were asked to focus on needs of the school using the program descriptions in the template. The needs were identified with a focus on safety and instruction of students during the pandemic for the 2020-2021 school year. Schools will begin implementation upon approval of the district application and will have access to the funds through September 2021.

**OTHER ASSURANCES AND CERTIFICATIONS**

**4. Other Assurances and Certifications**

*The LEA Superintendent or his/her authorized representative assures or certifies the following:*

- The LEA that receives ESSER funds will, to the greatest extent practicable, continue to compensate its employees and contractors during the period of any disruptions or closures related to COVID-19 in compliance with Section 18006 of Division B of the CARES Act. In addition, LEAs that accept funds will continue to pay employees and contractors to the greatest extent practicable based on the unique financial circumstances of the LEA. CARES Act funds generally will not be used for bonuses, merit pay, or similar expenditures, unless related to disruptions or closures resulting from COVID-19.
- The LEA will request technical assistance on the use of ESSER funds for remote learning, which includes both distance education as defined in Section 103(7) of the HEA and distance learning as defined in ESEA Section 8101(14), so that students can continue learning during school closures.
- The LEA will cooperate with any SEA monitoring policies and/or procedures with regards to the allowability of expenditures.
- The LEA will use ESSER funds for purposes that are reasonable, necessary, and allocable under the CARES Act.

*The LEA Superintendent or his/her authorized representative assures or certifies the following:*

- The LEA will provide to the SEA the methodology used to provide services or assistance to students and staff in both public and non-public schools, the uses of funds and demonstration of their compliance with Section 18003(d), such as any use of funds addressing the digital divide, including securing access to home-based connectivity and remote-use devices, related issues in supporting remote learning for all students, including disadvantaged populations.
- The LEA will cooperate with any examination of records with respect to such funds by making records available for inspection, production, and examination, and authorized individuals for interview and examination, upon request.
- The LEA will comply with the provisions of all applicable acts, regulations and assurances; the following provisions of Education Department General Administrative Regulations (EDGAR) 34 CFR Parts 76, 77, 81, 82, 84, 97, 98, and 99; the OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement) in 2 CFR Part 180, as adopted and amended as regulations of the Department in 2 CFR Part 3485; and the Uniform Guidance in 2 CFR Part 200, as adopted and amended as regulations of the Department in 2 CFR Part 3474.

#### **5. Section 442 of the General Education Provisions Act Assurances**

*The LEA Superintendent or his/her authorized representative assures or certifies the following:*

- (a) Each local educational agency which participates in an applicable program under which Federal funds are made available to such agency through a State agency or board shall submit to such agency or board a general application containing the assurances set forth in subsection (b). The application shall cover the participation by that local educational agency in all such programs.
- (b) The general application submitted by a local education agency under subsection (a) shall set forth assurances
- (1) that the local educational agency will administer each program by the application in accordance with all applicable statutes, regulations, program plans, and applications;
  - (2) that the control of funds provided to the local educational agency under each program, and title to property acquired with those funds, will be in a public agency and that a public agency will administer those funds and property;
  - (3) that the local educational agency will use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for, Federal funds paid to that agency under each program;
  - (4) that the local educational agency will make reports to the State agency or board and to the Secretary as may reasonably be necessary to enable the State agency or board and the Secretary to perform their duties and that the local educational agency will maintain such records, including the records required under section 443, and provide access to those records, as the State agency or board or the Secretary deem necessary to perform their duties;
  - (5) that the local educational agency will provide reasonable opportunities for the participation by teachers, parents, and other interested agencies, organizations, and individuals in the planning for and operation of each program;
  - (6) that any application, evaluation, periodic program plan or report relating to each program will be made readily available to parents and other members of the general public;
  - (7) that in the case of any project involving construction -
    - (A) the project is not inconsistent with overall State plans for the construction of school facilities, and
    - (B) in developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed by the Secretary under section 504 of the Rehabilitation Act of 1973 in order to ensure that facilities constructed with the use of Federal funds are accessible to and usable by individuals with disabilities;
  - (8) that the local educational agency has adopted effective procedures for acquiring and disseminating to teachers and administrators participating in each program significant information from educational research, demonstrations, and similar projects, and for adopting, where appropriate, promising educational practices developed through such projects; and
  - (9) that none of the funds expended under any applicable program will be used to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees or any affiliate of such an organization.
- (c) A general application submitted under this section shall remain in effect for the duration of the program it covers. The State agencies or boards administering the programs covered by the application shall not require the submission or amendment of such application unless required by changes in Federal or State law or by other significant change in the circumstances affecting an assurance in such application.

**6. Section 427 of the General Education Provisions Act Assurances**

(a) The purpose of this section is to assist the Department in implementing the Department's mission to ensure equal access to education and to promote educational excellence throughout the Nation, by -  
(1) ensuring equal opportunities to participate for all eligible students, teachers, and other program beneficiaries in any project or activity carried out under an applicable program; and  
(2) promoting the ability of such students, teachers, and beneficiaries to meet high standards.  
(b) The Secretary shall require each applicant for assistance under an applicable program (other than an individual) to develop and describe in such applicant's application the steps such applicant proposes to take to ensure equitable access to, and equitable participation in, the project or activity to be conducted with such assistance, by addressing the special needs of students, teachers, and other program beneficiaries in order to overcome barriers to equitable participation, including barriers based on gender, race, color, national origin, disability, and age.  
(c) The Secretary may establish criteria and provide technical assistance for meeting the requirements of this section.  
(d) Nothing in this section shall be construed to alter in any way the rights or responsibilities established under the laws cited in section 400(d) of this Act.

**What steps does the LEA propose to take to permit students, teachers, and other program beneficiaries to overcome barriers (including barriers based on gender, race, color, national origin, disability, and age) that impede equal access to, or participation in, the program?**

Huntsville City Schools has in place, policies and procedures for grant services that are designed to eliminate barriers associated with gender, race, national origin, color, disability, and age discrimination. For the proposed Coronavirus Aid, Relief, and Economic Security (CARES) Act, Elementary and Secondary School Emergency Relief Fund (ESSER) allocation, the school district will be encouraged to provide activities and services in an effort to compliment its existing anti-discrimination policies and procedures. Therefore, no students, teachers or other program beneficiaries in Huntsville City Schools will be unlawfully excluded from participation in, be denied the benefits of, or subjected to discrimination in any program or activity offered or sponsored by the Huntsville City Board of Education.

To the best of my knowledge and belief, all the information and data in this agreement are true and correct. I acknowledge and agree that the failure to comply with all Assurances and Certifications in this agreement, all relevant provisions and requirements of the CARES Act, Pub. L. No. 116-136 (March 27, 2020), or any other applicable law or regulation may result in liability under the False Claims Act, 31 U.S.C. § 3729, et seq. ; OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement) in 2 CFR Part 180, as adopted and amended as regulations of the Department in 2 CFR Part 3485; and 18 U.S.C. § 1001, as appropriate.

Dustin Daehn

LEA Chief School Financial Officer (Typed Name)

(256) 868-3286

Telephone Number

LEA Chief School Financial Officer Signature

Christie Finley

LEA Superintendent (Typed Name)

LEA Superintendent Signature

08/03/2020

Date (mm/dd/yyyy)

(256) 428-6812

Telephone Number

08-03-2020

Date (mm/dd/yyyy)

Send completed application to CARESapp@alsde.edu.

Upon approval of the application, funds will be released to the LEA.

**ALSDE Internal Use Only**

Date Application Received: 7/17/2020

Date ALSDE Approved: 8/5/2020

State Superintendent and/or Designee Signature

08/05/2020

Date (mm/dd/yyyy)

Date CARES Act ESSER Funds Released: