



State of Alabama
Coronavirus Aid, Relief, and Economic Security (CARES) Act
Elementary and Secondary School Emergency Relief Fund (ESSER)
Local Educational Agency (LEA) Application

In order to receive a CARES Act ESSER Fund allocation, an LEA must submit this application to the SEA.

GENERAL INFORMATION

1. LEA Information	
LEA Name	Troy City Board of Education
Mailing Address	358 Elba Highway
Physical Address	358 Elba Highway
City/Town and Zip Code	Troy, Alabama 36079
Superintendent's Name	Mrs. Cynthia G. Thomas
Contact Person	Mrs. Tricia Norman
Contact Person Position	CSFO
Contact Telephone Number	(335) 566-3741
Contact Email	normant@troyschools.net

PROGRAMMATIC, FISCAL, AND REPORTING ASSURANCES

The United States Department of Education (USED) has approved the application from the State of Alabama for ESSER funds under the CARES Act. The availability of funds is from 4/29/2020 to 4/29/2021. LEAs will be allowed to expend funds until 9/30/2022. Pre-award costs to the ESSER fund will be allowed for allowable cost incurred on or after March 13, 2020.

2. Allowable Service(s) Assurance

The LEA Superintendent or his/her authorized representative assures or certifies that:
 The LEA will use ESSER funds for activities allowable under section 18003(d) of Division B of the CARES Act. The United States Department of Education **does not** consider the following to be an allowable use of ESSER funds, under any part of 18003: 1) subsidizing or offsetting executive salaries and benefits of individuals who are not employees of the SEA or LEAs or 2) expenditures related to state or local teacher or faculty unions or associations.

How will the LEA determine the most important educational needs as a result of COVID-19?

Troy City Schools will determine the most important educational needs as a result of COVID-19 by conducting and analyzing a needs assessment. We will also analyze data from surveys administered to our stakeholders including students, parents, and staff.

How does the LEA intend to assess and address student learning gaps resulting from the disruption in educational services?

By administering pre-tests to students, Troy City Schools intends to assess student learning gaps resulting from the disruption in educational services. Troy City Schools intends to address student learning gaps by providing students with opportunities to attend after school supplemental learning programs. Also, we plan to provide students with access to evidence-based learning resources that can be accessed both at school and away from school.

Which allowable activities will the LEA use ESSER funds to provide educational services? (Select all that apply)

- Activities authorized by the Every Student Succeeds Act (ESSA).
- Activities authorized by the Individuals with Disabilities Education Act (IDEA).
- Activities authorized by the Adult Education and Family Literacy Act.
- Activities authorized by the Carl D. Perkins Career and Technical Education Act of 2006.
- Activities authorized by subtitle B of Title VII of the McKinney-Vento Homeless Assistance Act.
- Coordination of preparedness and response efforts of local education agencies with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to coronavirus.
- Providing principals and other school leaders with the resources necessary to address the needs of the individual schools.
- Activities to address the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth, including how outreach and service delivery will meet the needs of each population.
- Developing and implementing procedures and systems to improve the preparedness and response efforts of local educational agencies.
- Training and professional development for staff of the local educational agency on sanitation and minimizing the spread of infectious diseases.
- Purchasing supplies to sanitize and clean the facilities of a local educational agency, including building operated by such agency.
- Planning for and coordinating during long-term closures, including for how to provide meals to eligible students, how to provide technology for online learning to all students, how to provide guidance for carrying out requirements under the Individuals with Disabilities Education Act (20 USC 1401 et seq.) and how to ensure other educational services can continue to be provided consistent with all Federal, State, and local requirements.
- Purchasing educational technology (including hardware, software, and connectivity) for students who are served by the local educational agency that aids in regular and substantive educational interaction between students and their classroom instructors, including low-income students and students with disabilities, which may include assistive technology or adaptive equipment.
- Providing mental health services and supports.
- Planning and implementing activities related to summer learning and supplemental afterschool programs, including providing classroom instruction or online learning during the summer months and addressing the needs of low-income students, students with disabilities, English learners, migrant students, students experiencing homelessness, and children in foster care.
- Other activities that are necessary to maintain the operation of and continuity of services in local educational agencies and continuing to employ existing staff of the local educational agency.

Provide a detailed budget to explain how ESSER funds will be used in your LEA.

**CARES Act ESSER Funds
FUND SOURCE CODE 4290**

Function	Object	Program	Amount	Brief Description of Expenditure
1100	495	1500	\$70,000.00	300 Chromebooks
1100	495	1500	\$70,000.00	300 Chromebooks
1100	495	1500	\$168,000.00	700 Chromebooks
1100	362	8210	\$75,000.00	WiFi Connections/Hotspots
1100	10	1810	\$22,478.00	Remediation Teacher
1100	210	1,810	\$4,800.00	Remediation Teacher Insurance
1100	220	1810	\$2,522.00	Remediation Teacher Retirement
1100	230	1810	\$1,394.00	Remediation Teacher Social Security
1100	240	1810	\$326.00	Remediation Teacher Medicare
1100	250	1810	\$3.00	Remediation Teacher Unemployment
3200	171	8320	\$19,061.00	Janitorial Staff

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- Activities authorized by the Individuals with Disabilities Education Act (IDEA).
- Activities authorized by the Adult Education and Family Literacy Act.
- Activities authorized by the Carl D. Perkins Career and Technical Education Act of 2006.
- Activities authorized by subtitle B of Title VII of the McKinney-Vento Homeless Assistance Act.
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**CARES Act ESSER Funds
FUND SOURCE CODE 4290**

Function	Object	Program	Amount	Brief Description of Expenditure
3200	220	8320	\$2,139.00	(Continued Page 2A) Janitorial Staff Retirement
3200	230	8320	\$1,182.00	Janitorial Staff Social Security
3200	240	8320	\$276.00	Janitorial Staff Medicare
3200	250	8320	\$2.00	Janitorial Staff Unemployment
1100	199	4600	\$8,000.00	After School Supplemental Learning Program Teacher
1100	220	4,600	\$989.00	After School Supplemental Learning Program Teacher's Retirement
1100	230	4600	\$496.00	After School Supplemental Learning Program Teacher's Social Security
1100	240	4600	\$116.00	After School Supplemental Learning Program Teacher's Medicare
1100	250	4600	\$1.00	After School Supplemental Learning Program Teacher's Unemployment
2140	489	8210	\$71,027.36	Personal Protective Equipment/Thermometers
3200	441	8320	\$64,472.17	Cleaning Supplies

Which allowable activities will the LEA use ESSER funds to provide educational services? (Select all that apply)

<input checked="" type="checkbox"/>	Activities authorized by the Every Student Succeeds Act (ESSA).
<input checked="" type="checkbox"/>	Activities authorized by the Individuals with Disabilities Education Act (IDEA).
<input type="checkbox"/>	Activities authorized by the Adult Education and Family Literacy Act.
<input type="checkbox"/>	Activities authorized by the Carl D. Perkins Career and Technical Education Act of 2006.
<input type="checkbox"/>	Activities authorized by subtitle B of Title VII of the McKinney-Vento Homeless Assistance Act.
<input type="checkbox"/>	Coordination of preparedness and response efforts of local education agencies with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to coronavirus.
<input checked="" type="checkbox"/>	Providing principals and other school leaders with the resources necessary to address the needs of the individual schools.
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<input checked="" type="checkbox"/>	Developing and implementing procedures and systems to improve the preparedness and response efforts of local educational agencies.
<input checked="" type="checkbox"/>	Training and professional development for staff of the local educational agency on sanitation and minimizing the spread of infectious diseases.
<input checked="" type="checkbox"/>	Purchasing supplies to sanitize and clean the facilities of a local educational agency, including building operated by such agency.
<input checked="" type="checkbox"/>	Planning for and coordinating during long-term closures, including for how to provide meals to eligible students, how to provide technology for online learning to all students, how to provide guidance for carrying out requirements under the Individuals with Disabilities Education Act (20 USC 1401 et seq.) and how to ensure other educational services can continue to be provided consistent with all Federal, State, and local requirements.
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<input checked="" type="checkbox"/>	Other activities that are necessary to maintain the operation of and continuity of services in local educational agencies and continuing to employ existing staff of the local educational agency.

Provide a detailed budget to explain how ESSER funds will be used in your LEA.

**CARES Act ESSER Funds
FUND SOURCE CODE 4290**

Function	Object	Program	Amount	Brief Description of Expenditure
3100	489	8320	\$6,000.00	(Continued Page 2B) Signage
3200	347	8320	\$31,500.00	Carpet Cleaning
1100	394	8320	\$6,000.00	Printing/Binding
1100	419	8320	\$5,000.00	Copy Supplies
3200	493	8210	\$4,000.00	Fogger/ Cleaning Machines
9200	495	4,900	\$119,000.00	Chromebooks
9200	441	4900	\$29,452.83	Cleaning Supplies
9200	489	4900	\$5,600.00	Personal Protective Equipment/ Thermometers
9200	493	4900	\$19,000.00	Water Fountain/Cleaning Equipment
9200	589	4900	\$8,500.00	Floor Cleaner Machine
3200	589	8210	\$12,000.00	Floor Cleaning Machine

<input checked="" type="checkbox"/>	Activities authorized by the Every Student Succeeds Act (ESSA).
<input checked="" type="checkbox"/>	Activities authorized by the Individuals with Disabilities Education Act (IDEA).
<input type="checkbox"/>	Activities authorized by the Adult Education and Family Literacy Act.
<input type="checkbox"/>	Activities authorized by the Carl D. Perkins Career and Technical Education Act of 2006.
<input type="checkbox"/>	Activities authorized by subtitle B of Title VII of the McKinney-Vento Homeless Assistance Act.
<input type="checkbox"/>	Coordination of preparedness and response efforts of local education agencies with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to coronavirus.
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CARES Act ESSER Funds				
FUND SOURCE CODE 4290				
Function	Object	Program	Amount	Brief Description of Expenditure
3200	493	8210	\$10,000.00	(Continued Page 2C) Plexiglass Sneeze Guard
3200	499	8210	\$49,322.36	Air Purifiers
3200	171	8320	\$6,050.00	Janitorial Staff
3200	220	8320	\$686.00	Janitorial Retirement
3200	230	8320	\$376.00	Janitorial Social Security
3200	240	8,320	\$88.00	Janitorial Medicare
3200	250	8320	\$1.00	Janitorial Unemployment
3200	171	8320	\$7,000.00	Janitorial Staff
3200	220	8320	\$870.00	Janitorial Retirement
3200	230	8320	\$434.00	Janitorial Social Security
3200	240	8320	\$102.00	Janitorial Medicare

Which allowable activities will the LEA use ESSER funds to provide educational services? (Select all that apply)

<input checked="" type="checkbox"/>	Activities authorized by the Every Student Succeeds Act (ESSA).
<input checked="" type="checkbox"/>	Activities authorized by the Individuals with Disabilities Education Act (IDEA).
<input type="checkbox"/>	Activities authorized by the Adult Education and Family Literacy Act.
<input type="checkbox"/>	Activities authorized by the Carl D. Perkins Career and Technical Education Act of 2006.
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**CARES Act ESSER Funds
FUND SOURCE CODE 4290**

Function	Object	Program	Amount	Brief Description of Expenditure
3200	250	8320	\$1.00	(Continued Page 2D) Janitorial Staff Unemployment
2190	117	8210	\$4,799.20	Tech Assistant (Adm)
2190	210	8210	\$960.00	Tech Assistant Insurance (Adm)
2190	220	8210	\$593.00	Tech Assistant Retirement (Adm)
2190	230	8210	\$298.00	Tech Assistant Social Security (Adm)
2190	240	8,210	\$70.00	Tech Assistant Medicare (Adm)
2190	250	8210	\$1.00	Tech Assistant Unemployment (Adm)
6310	133	8630	\$5,440.10	AP Bookkeeper (Adm)
6310	210	8630	\$960.00	AP Bookkeeper Insurance (Adm)
6310	220	8630	\$672.00	AP Bookkeeper Retirement (Adm)
6310	230	8630	\$337.00	AP Bookkeeper Social Security (Adm)

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<input checked="" type="checkbox"/>	Activities authorized by the Every Student Succeeds Act (ESSA).
<input checked="" type="checkbox"/>	Activities authorized by the Individuals with Disabilities Education Act (IDEA).
<input type="checkbox"/>	Activities authorized by the Adult Education and Family Literacy Act.
<input type="checkbox"/>	Activities authorized by the Carl D. Perkins Career and Technical Education Act of 2006.
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Provide a detailed budget to explain how ESSER funds will be used in your LEA.

**CARES Act ESSER Funds
FUND SOURCE CODE 4290**

Function	Object	Program	Amount	Brief Description of Expenditure
6310	240	8630	\$79.00	(Continued Page 2E) AP Bookkeeper Medicare (Adm)
6310	250	8630	\$1.00	AP Bookkeeper Unemployment (Adm)
2190	199	8210	\$1,280.00	Part-time Tech (Adm)
2190	230	8210	\$79.00	Part-time Tech Social Security (Adm)
2190	240	8210	\$19.00	Part-time Tech Medicare (Adm)
2190	250	8,210	\$1.00	Part-time Tech Unemployment (Adm)
1100	341	8210	\$1,700.00	Asset Software Maintenance (Adm)
2290	419	8220	\$300.00	Asset Tags (Adm)
6310	471	8630	\$565.98	Office Supplies (Adm)

What is the LEA's proposed timeline for providing services and assistance to students and staff?

Troy City Board of Education's proposed timeline for providing services and assistance to students and staff will be during the 2020-2021 and the 2021-2022 academic school years.

How will the LEA use ESSER funds to promote remote learning?

Troy City Board of Education will use ESSER funds to promote remote learning by ensuring all students have access to devices in preparation for addressing any future school closures related to COVID-19 and to provide any vulnerable students and any students who prefer learning remotely with devices that enable virtual learning. The availability of student devices will also allow for staff to teach remotely in the event of future school closures due to COVID-19 outbreaks.

3. Equitable Services Assurances

The LEA Superintendent or his/her authorized representative assures or certifies the following:

- The LEA receiving ESSER funds will provide equitable services to students and teachers in non-public schools as required under Section 18005 of Division B of the CARES Act.
- The LEA receiving ESSER funds will provide equitable services to students and teachers in non-public schools located within the LEA in the same manner as provided under Section 1117 of the ESEA, as determined through timely and meaningful consultation with representatives of non-public schools.
- The LEA will ensure that it will maintain control of funds for the services and assistance provided to a non-public school
- The LEA will ensure that it will have title to materials, equipment, and property purchased with ESSER funds.
- The LEA will ensure that services to a non-public school with ESSER funds will be provided by the LEA directly, or through contract with, another public or private entity.

Provide a brief explanation of the following: How will equitable service funds be used by the private schools? How will timely and meaningful consultation occur with private schools? What is the proposed timeline for services and assistance to be implemented by private schools?

Equitable service funds will be used by the private schools to provide devices (Chromebooks), cleaning supplies, and personal protective equipment that will be used by private school staff members and private school students. Timely and meaningful consultation will occur with private schools via different modes of communication including teleconferencing and/or conducting webinars. Private school administrators will be contacted to determine their interest in funds and discuss the results of their needs assessment information. The proposed timeline for services and assistance to be implemented by private schools will be during the 2020-2021 and 2021-2022 academic school terms.

OTHER ASSURANCES AND CERTIFICATIONS

4. Other Assurances and Certifications

The LEA Superintendent or his/her authorized representative assures or certifies the following:

- The LEA that receives ESSER funds will, to the greatest extent practicable, continue to compensate its employees and contractors during the period of any disruptions or closures related to COVID-19 in compliance with Section 18006 of Division B of the CARES Act. In addition, LEAs that accept funds will continue to pay employees and contractors to the greatest extent practicable based on the unique financial circumstances of the LEA. CARES Act funds generally will not be used for bonuses, merit pay, or similar expenditures, unless related to disruptions or closures resulting from COVID-19.
- The LEA will request technical assistance on the use of ESSER funds for remote learning, which includes both distance education as defined in Section 103(7) of the HEA and distance learning as defined in ESEA Section 8101(14), so that students can continue learning during school closures.
- The LEA will cooperate with any SEA monitoring policies and/or procedures with regards to the allowability of expenditures.
- The LEA will use ESSER funds for purposes that are reasonable, necessary, and allocable under the CARES Act.

The LEA Superintendent or his/her authorized representative assures or certifies the following:

- The LEA will provide to the SEA the methodology used to provide services or assistance to students and staff in both public and non-public schools, the uses of funds and demonstration of their compliance with Section 18003(d), such as any use of funds addressing the digital divide, including securing access to home-based connectivity and remote-use devices, related issues in supporting remote learning for all students, including disadvantaged populations.
- The LEA will cooperate with any examination of records with respect to such funds by making records available for inspection, production, and examination, and authorized individuals for interview and examination, upon request.
- The LEA will comply with the provisions of all applicable acts, regulations and assurances; the following provisions of Education Department General Administrative Regulations (EDGAR) 34 CFR Parts 76, 77, 81, 82, 84, 97, 98, and 99; the OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement) in 2 CFR Part 180, as adopted and amended as regulations of the Department in 2 CFR Part 3485; and the Uniform Guidance in 2 CFR Part 200, as adopted and amended as regulations of the Department in 2 CFR Part 3474.

5. Section 442 of the General Education Provisions Act Assurances

The LEA Superintendent or his/her authorized representative assures or certifies the following:

- (a) Each local educational agency which participates in an applicable program under which Federal funds are made available to such agency through a State agency or board shall submit to such agency or board a general application containing the assurances set forth in subsection (b). The application shall cover the participation by that local educational agency in all such programs.
- (b) The general application submitted by a local education agency under subsection (a) shall set forth assurances
- (1) that the local educational agency will administer each program by the application in accordance with all applicable statutes, regulations, program plans, and applications;
 - (2) that the control of funds provided to the local educational agency under each program, and title to property acquired with those funds, will be in a public agency and that a public agency will administer those funds and property;
 - (3) that the local educational agency will use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for, Federal funds paid to that agency under each program;
 - (4) that the local educational agency will make reports to the State agency or board and to the Secretary as may reasonably be necessary to enable the State agency or board and the Secretary to perform their duties and that the local educational agency will maintain such records, including the records required under section 443, and provide access to those records, as the State agency or board or the Secretary deem necessary to perform their duties;
 - (5) that the local educational agency will provide reasonable opportunities for the participation by teachers, parents, and other interested agencies, organizations, and individuals in the planning for and operation of each program;
 - (6) that any application, evaluation, periodic program plan or report relating to each program will be made readily available to parents and other members of the general public;
 - (7) that in the case of any project involving construction -
 - (A) the project is not inconsistent with overall State plans for the construction of school facilities, and
 - (B) in developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed by the Secretary under section 504 of the Rehabilitation Act of 1973 in order to ensure that facilities constructed with the use of Federal funds are accessible to and usable by individuals with disabilities;
 - (8) that the local educational agency has adopted effective procedures for acquiring and disseminating to teachers and administrators participating in each program significant information from educational research, demonstrations, and similar projects, and for adopting, where appropriate, promising educational practices developed through such projects; and
 - (9) that none of the funds expended under any applicable program will be used to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees or any affiliate of such an organization.
- (c) A general application submitted under this section shall remain in effect for the duration of the program it covers. The State agencies or boards administering the programs covered by the application shall not require the submission or amendment of such application unless required by changes in Federal or State law or by other significant change in the circumstances affecting an assurance in such application.

6. Section 427 of the General Education Provisions Act Assurances

- (a) The purpose of this section is to assist the Department in implementing the Department's mission to ensure equal access to education and to promote educational excellence throughout the Nation, by -
 - (1) ensuring equal opportunities to participate for all eligible students, teachers, and other program beneficiaries in any project or activity carried out under an applicable program; and
 - (2) promoting the ability of such students, teachers, and beneficiaries to meet high standards.
- (b) The Secretary shall require each applicant for assistance under an applicable program (other than an individual) to develop and describe in such applicant's application the steps such applicant proposes to take to ensure equitable access to, and equitable participation in, the project or activity to be conducted with such assistance, by addressing the special needs of students, teachers, and other program beneficiaries in order to overcome barriers to equitable participation, including barriers based on gender, race, color, national origin, disability, and age.
- (c) The Secretary may establish criteria and provide technical assistance for meeting the requirements of this section.
- (d) Nothing in this section shall be construed to alter in any way the rights or responsibilities established under the laws cited in section 400(d) of this Act.

What steps does the LEA propose to take to permit students, teachers, and other program beneficiaries to overcome barriers (including barriers based on gender, race, color, national origin, disability, and age) that impede equal access to, or participation in, the program?

Troy City Board of Education proposes to take the following steps to ensure equal access: conduct surveys to identify which students do not have access to devices nor internet capabilities, have conversations with stakeholders to identify students who may have any additional needs that would limit their ability to have equal access, and ensure staff contact students' parents and guardians to identify any additional needs that may not be known.

To the best of my knowledge and belief, all the information and data in this agreement are true and correct. I acknowledge and agree that the failure to comply with all Assurances and Certifications in this agreement, all relevant provisions and requirements of the CARES Act, Pub. L. No. 116-136 (March 27, 2020), or any other applicable law or regulation may result in liability under the False Claims Act, 31 U.S.C. § 3729, *et seq.*; OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement) in 2 CFR Part 180, as adopted and amended as regulations of the Department in 2 CFR Part 3485; and 18 U.S.C. § 1001, as appropriate.

Mrs. Tricia Norman

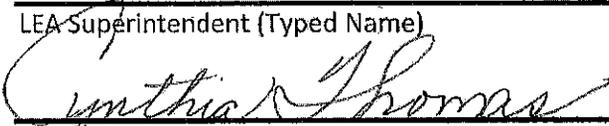
LEA Chief School Financial Officer (Typed Name)



LEA Chief School Financial Officer Signature

Mrs. Cynthia G. Thomas

LEA Superintendent (Typed Name)



LEA Superintendent Signature

(334) 566-3741

Telephone Number

06/18/2020

Date (mm/dd/yyyy)

(334) 566-3741

Telephone Number

06/18/2020

Date (mm/dd/yyyy)

Send completed application to CARESapp@alsde.edu.

Upon approval of the application, funds will be released to the LEA.

ALSDE Internal Use Only

Date Application Received: 6/18/2020

Date ALSDE Approved: 6/25/2020


State Superintendent and/or Designee Signature

06-25-2020
Date (mm/dd/yyyy)

Date CARES Act ESSER Funds Released: _____