



Verification of a Higher Degree

(For individuals who hold a valid Alabama educator certificate.)

Questions regarding advanced pay should be sent to payforadvanceddegrees@alsde.edu.

Local Education Agency	
Name of Professional Educator <i>(for whom form is being completed)</i>	
Social Security Number	
Institution of Higher Education	
Regional Accrediting Agency <i>(Institution of higher education must have been accredited by one of the agencies indicated at the time the degree was earned.)</i>	<input type="checkbox"/> Southern Association of Colleges and Schools <input type="checkbox"/> New England Association of Schools and Colleges <input type="checkbox"/> Northwest Commission on Colleges and Universities <input type="checkbox"/> Middle State Association of Colleges and Schools <input type="checkbox"/> Western Association of Schools and Colleges <input type="checkbox"/> Higher Learning Commission of the North Central Association of Colleges and Schools
Degree Earned	<input type="checkbox"/> Master's <input type="checkbox"/> Education Specialist <input type="checkbox"/> Doctorate
Major/Concentration Area of Degree Earned <i>(as indicated on the official transcript)</i>	

Please check **ONE** option regarding the professional educator named above.
 The options on this document are based on ACT #2016-198 accessible via the following link:
<http://arc-sos.state.al.us/PAC/SOSACPDF.001/A0011357.PDF>

<input type="checkbox"/> Option 1	Earned an advanced degree <i>prior to</i> July 1, 2017 <i>Any degree area is acceptable.</i>
<input type="checkbox"/> Option 2	Earned initial graduate credit (<i>grade of C or better</i>) toward the advanced degree indicated <u>above</u> <i>prior to</i> July 1, 2017, and earned the advanced degree <i>on or after</i> July 1, 2017 <i>Any degree area is acceptable.</i>

Option 1 or 2 should be used if applicable.

If Option 1 or 2 is checked, please STOP, sign the form, and submit it along with the official transcript.

If Option 1 or 2 cannot be used, please see Options 3 through 8 and select only ONE, sign the form, and submit it along with the official transcript.

<input type="checkbox"/> Option 3 <i>Subject matter of advanced degree shall be liberally construed for these teaching fields.</i>	Earned an advanced degree in a field of study for which the educator is properly certified: <ul style="list-style-type: none"> <input type="checkbox"/> Collaborative Teacher K-6 <input type="checkbox"/> Early Childhood Education <input type="checkbox"/> Early Childhood Special Education <input type="checkbox"/> Elementary Education <input type="checkbox"/> Middle School (<i>English language arts, Mathematics, Science, and Social Science</i>) <input type="checkbox"/> Middle School Generalist <input type="checkbox"/> Special Education Alternative Achievement Standards 			
<input type="checkbox"/> Option 4 <i>Use for any area not included in Option 3.</i>	Earned an advanced degree in a field of study for which the educator is teaching/serving or properly certified			
	<table border="1" style="width: 100%;"> <tr> <td style="width: 40%;">Certificate Area:</td> <td></td> </tr> <tr> <td>Teaching Assignment(s):</td> <td></td> </tr> </table>	Certificate Area:		Teaching Assignment(s):
Certificate Area:				
Teaching Assignment(s):				
<input type="checkbox"/> Option 5 <i>Use for any area not included in Option 6.</i>	Earned an advanced degree in the same area for which the educator currently holds a valid Alabama certificate			
	<table border="1" style="width: 100%;"> <tr> <td style="width: 40%;">Certificate Area:</td> <td></td> </tr> </table>	Certificate Area:		
Certificate Area:				

