



SHERATON BIRMINGHAM HOTEL

2101 Richard Arrington Jr. Blvd., North – Birmingham, Alabama 35203 –

Email this card to: twila.williams@marriott.com

DO NOT CALL THE HOTEL RESERVATION LINE FOR RESERVATIONS

SHERATON BIRMINGHAM HOTEL IS PLEASED TO HOST:

SKILLS USA 2020

April 13-15, 2020

To secure a reservation, this form must be received by our reservation department by **March 31, 2020**. Requests received after this date will be accepted based on room and rate availability.

Payment information–

CHECK_____

CREDIT CARD_____

If by credit card, please indicate and a link to a secure credit card portal will be emailed to you via Sertifi.

Room Type Preference: Single Double Triple Quadruple Number of Rooms: _____

[] Guest Room 2 beds \$120.00 \$120.00 \$120.00 \$120.00 [] request ADA compliant room (1 king bed).

[] Guest Room 1 king bed \$120.00 \$120.00 \$120.00 \$120.00 [] bus parking (\$25.00 per night).

Room type request will be noted and we will try to accommodate at check-in.

Check-In Time: 4:00 P.M.

Check –Out Time: 11:00 A.M.

School Name: _____

Arrival Date: _____

Departure Date: _____

Telephone # _____

Fax # _____

Address: _____

City/State/Zip: _____

E-Mail Address: _____

I understand that I am liable for one night's room rate plus 17.5% fee in lieu of tax as well as a City of Birmingham \$3.00 tourism fee (per room, per night) which will be covered by my advance payment in the event that I do not arrive or cancel less than **72** hours prior to arrival, or depart earlier than scheduled.

SIGNATURE OF SCHOOL REPRESENTATIVE

- CHECK-IN TIME AFTER 4:00 P.M. CHECK-OUT TIME IS 11 AM. Fee in lieu of tax is subject to change.
- **Cancellation or modification of reservation must be made at least 72 HOURS prior to arrival to avoid forfeiture of deposit. Ask for and retain cancellation number until you receive refund of deposit.**
- Parking for all hotel guests is \$14.00 per day, allowing for unlimited access to the deck. Parking fees are added to the guest hotel bill daily. Valet parking is available at a cost of \$25.00 per day.

Credit cards accepted: MasterCard, Visa, American Express, Carte Blanche/Diners Club, Discover, JCB

Once we receive this form via email, we will send you a digital credit card authorization form.

Directions: Exit 22nd Street on I-20/59 East or West. Hotel located on the corner of 9th Avenue North and Richard Arrington Jr. Boulevard North

SKILLS USA 2020 REGISTRATION CARD

INSTRUCTIONS:

- 1) PLEASE FILL IN EACH ATTENDEES NAME AND THE ROOM ASSIGNMENT. ONLY 4 PEOPLE PER ROOM DOUBLES WILL BE ASSIGNED ON A FIRST COME, FIRST SERVED BASIS.
- 2) KING ROOMS ARE THE ONLY ROOMS ALLOWED TO HAVE A ROLL AWAY BED (ONE ROLL AWAY PER ROOM) THERE IS A 25.00 FEE FOR THE ROLL AWAY PER NIGHT.
- 3) UPON ARRIVAL, ONLY ADVISERS ARE TO COME TO THE HOTEL DESK FOR THE KEYS. PLEASE DO NOT UNLOAD THE BUS UNTIL KEYS HAVE BEEN DISTRIBUTED.
- 4) PLEASE PRINT ALL INFORMATION
- 5) PLEASE EMAIL ALL REGISTRATION CARDS TO twila.williams@marriott.com by the deadline of March 31, 2020.
- 6) IF YOU CHOOSE YOU MAY ALSO BOOK ON THE SKILLS USA WEBSITE FROM THE RESERVATION LINK PROVIDED.

SCHOOL NAME:

ROOM 1

1) _____

2) _____

3) _____

4) _____

ROOM 2

1) _____

2) _____

3) _____

4) _____

ROOM 3

1) _____

2) _____

3) _____

4) _____

ROOM 4

1) _____

2) _____

3) _____

4) _____

ROOM 5

1) _____

2) _____

3) _____

4) _____

ROOM 6

1) _____

2) _____

3) _____

4) _____

**SEND WITH THE FIRST PAGE

**IF YOU NEED ADDITIONAL SHEETS, PLEASE COPY THIS SHEET AND NUMBER THE ROOM ACCORDINGLY.

WHAT IS YOUR APPROXIMATE ARRIVAL TIME? _____

WHAT IS YOUR MODE OF TRANSPORTATION? _____

IF BUS, HOW MANY BUSES? _____

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If you have any questions or concerns, please reach out to the Group Housing Coordinator, Twila Williams, by email or by phone at 205-307-3099. Please do not call to make reservations.