Computer Science Additional Teaching Field Approach

Additional Alabama Certification Based on a Valid Alabama Professional Educator Certificate in a Teaching Field and a Passing Score on the Alabama-Prescribed Computer Science Praxis Subject Assessment

Application *Part 1 of 2* and Summary of Requirements

This form must be printed and submitted along with Form CST.

Alabama State Department of Education  
*Educator Certification Section*

5215 Gordon Persons Building  
Post Office Box 302101  
Montgomery, AL 36130-2101

Telephone: (334) 694-4557  
[www.alsde.edu/EdCert](http://www.alsde.edu/EdCert)

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GENERAL INFORMATION

1. Individuals who hold a valid Alabama Professional Educator Certificate in a teaching field, and obtain a passing score on the Alabama-prescribed Praxis subject assessment of the Alabama Educator Certification Assessment Program (AECAP) that is in effect on the date the application is received in the Educator Certification Section of the Alabama State Department of Education (ALSDE), may add Computer Science to their existing certificate through this approach.

   a. This approach is not available to an individual who holds only a Provisional Certificate, Interim Employment Certificate, Business and Industry to Educational Administrator Certificate, Conditional Certificate in a Teaching Field, Higher Education Transitional Certificate, Career and Technical (Level, Type, Specialty Area, Degree Equivalent, and/or Temporary) Certificate, Speech-Language Pathology (Assistant, Temporary, and/or Professional Educator) Certificate, Dyslexia Therapist Endorsement, Child Nutrition Program Director Certificate, Junior Reserve Officer Training Corps (JROTC) Certificate, Early Childhood Development Certificate, Emergency Certificate, Substitute License, or Adjunct Instructor Permit.

   b. The following are not teaching fields: instructional leadership, areas of educational administration and supervision, school counseling, school library-media specialist, school psychometry, school psychology, and sport management.

      Note: The Speech-Language Pathology Assistant, Temporary, and Professional Educator Certificates are not teaching field certificates and cannot be considered. **If the individual’s only certificate is in one of these instructional support areas, this approach is not an option.**

2. Alabama’s passing score on Praxis 5652 Computer Science (6-12) in effect on the date the application is received in the Educator Certification Section of the ALSDE is required.

   a. Information about Praxis 5652 Computer Science (6-12) may be obtained at [www.ets.org/praxis/al](http://www.ets.org/praxis/al) (click Overview ➤ Other Certification Approaches ➤ Additional Teaching Field (CBT)) or by reviewing the document entitled Educator Assessment Policies at [www.alsde.edu/sec/ea](http://www.alsde.edu/sec/ea).

   b. **ONLY Praxis 5652 Computer Science (6-12) is accepted.** For Alabama-prescribed tests taken outside Alabama, the code 7020 is used to designate the Alabama State Department of Education as a recipient of official score reports.

   c. **PAPER SCORE REPORTS WILL NOT BE ACCEPTED.** Only official Praxis score reports, electronically submitted with the applicant’s complete social security number directly from Educational Testing Service (ETS) to the ALSDE, will be accepted. Failure to provide the complete and correct Social Security number to ETS will delay the certification process.

3. The certificate issued through this approach will be a Class B (bachelor’s degree level) certificate.

4. **The testing requirements must be met prior to application submission.** If these requirements are not met on the date the application is received in the Educator Certification Section of the ALSDE, the application will be closed, and the individual will be required to reapply with the submission of another application and fee. Individuals who reapply must meet the testing requirements in effect on the date the application is received in the Educator Certification Section.
APPLICATION REQUIREMENTS and CHECKLIST
APPLICATION FORMS AND SUPPORTING DOCUMENTS ARE NOT ACCEPTED BY FAX OR E-MAIL.
An application packet for Alabama certification must include the items listed below:

- [ ] Supplement CIT with supporting documentation verifying United States citizenship or lawful presence in the United States.
- [ ] Application Part 1 of 2 (Supplement TSC)
- [ ] Application Part 2 of 2 (Form CST) including the personal data barcode page.
- [ ] A $30.00 nonrefundable application fee. Each additional certificate for which an applicant is determined to be eligible will require a $30.00 nonrefundable fee for issuance. Neither personal checks nor cash will be accepted.
  - The fee must be paid by cashier’s check or money order made payable to the Alabama State Department of Education or through the Alabama State Department of Education Educator Certification Online Payment System, with a major credit card, at www.alabamainteractive.org/education (a $4.00 transaction fee will be applied).
  - The cashier’s check, money order, or copy of the receipt verifying the confirmation number for the online payment must accompany the application packet.
- [ ] Background clearance based on a fingerprint review.
  - Applicants may verify whether their Alabama State Bureau of Investigation (ASBI) and Federal Bureau of Investigation (FBI) criminal history background checks have been completed and whether they are suitable and fit to teach under state law at https://tcert.alsde.edu/Portal.
  - Applicants for initial certification, additional certification, and certificate renewal who have not been cleared by both the ASBI and FBI through the Educator Certification Section of the ALSDE are required to be fingerprinted for a criminal history background check through the ASBI and FBI.
  - Instructions regarding the fingerprint process are available through Gemalto Cogent at https://www.aps.gemalto.com/al/index_adeNew.htm or by calling (866) 989-9316.
- [ ] A valid Alabama Professional Educator Certificate in a teaching field.
- [ ] Electronic submission of a passing score(s) on Praxis 5652: Computer Science that is in effect on the date the application is received in the Educator Certification Section. The testing requirement must be met prior to application submission.

APPLICATION SUBMISSION and ATTESTATIONS
I understand the Educator Certification Section is unable to determine eligibility for Alabama certification until all required application components have been received and reviewed. Additional information may be requested upon review of the file. Incomplete forms will delay the review of the file.

I understand that I must meet all Alabama certification requirements in effect on the date the application is received in the Educator Certification Section. Since certification requirements are subject to change, current requirements may be viewed at www.alsde.edu/EdCert.

I understand that I must thoroughly read all requirements of this approach (Supplement TSC 6/2020).

I understand that it is my responsibility to keep all personal data on file in the Educator Certification Section current.

By affixing my signature to this document, I am certifying that true and correct information is being provided.

Date __________________________ Signature of Applicant __________________________

I have completed the following documents, and I am mailing them to the address below:
- [ ] Supplement CIT, including supporting documentation
- [ ] Application Part 1 of 2 (Supplement TSC)
- [ ] Application Part 2 of 2 (Form CST), including the personal data barcode page
- [ ] Money order, cashier’s check, or receipt verifying online payment of $30.00 application fee
- [ ] Required supporting documentation

All documentation must be mailed to the following address:
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Supplement TSC 6/2020