



The National Board for Professional Teaching Standards (NBPTS) Approach Application Part 1 of 2 and Summary of Requirements

This form must be printed and submitted along with Form CLB.

PERSONAL DATA					
(To be completed by the applicant. Type or print legibly, using black ink, when completing this form):					
Title (e.g., Mr.)	First	Middle	Maiden	Last	Suffix
Social Security Number		Date of Birth (mm-dd-yyyy)		E-mail Address	

APPLICATION REQUIREMENTS and CHECKLIST	
<input type="checkbox"/>	Submission of Supplement CIT <u>with supporting documentation</u> verifying United States citizenship or lawful presence in the United States.
<input type="checkbox"/>	Submission of Application Part 1 of 2 (Supplement BLC).
<input type="checkbox"/>	Submission of Application Part 2 of 2 (Form CLB) including the personal data barcode page.
<input type="checkbox"/>	A \$30.00 nonrefundable application fee. Each additional permit for which an applicant is determined to be eligible will require a \$30.00 nonrefundable fee for issuance. Neither personal checks nor cash will be accepted.
<ul style="list-style-type: none"> • The fee must be paid by cashier's check or money order made payable to the Alabama State Department of Education or through the Alabama State Department of Education Educator Certification Online Payment System, with a major credit card, at www.alabamainteractive.org/education (a \$4.00 transaction fee will be applied). • The cashier's check, money order, or copy of the receipt verifying the confirmation number for the online payment must accompany the application packet. 	
<input type="checkbox"/>	Background clearance based on a fingerprint review.
<ul style="list-style-type: none"> • Applicants may verify whether their Alabama State Bureau of Investigation (ASBI) and Federal Bureau of Investigation (FBI) criminal history background checks have been completed and whether they are suitable and fit to teach under state law at https://tcert.alsde.edu/Portal. • Applicants for initial certification, additional certification, and certificate renewal who have not been cleared by both the ASBI and FBI through the Educator Certification Section of the ALSDE are required to be fingerprinted for a criminal history background check through the ASBI and FBI. • Instructions regarding the fingerprint process are available through Gemalto Cogent at https://www.aps.gemalto.com/al/index_adeNew.htm or by calling (866) 989-9316. 	
<input type="checkbox"/>	<p>Official transcripts of all degrees and credits earned. All degrees and credits must be verified on an official transcript(s) and must be submitted to the Educator Certification Section in a sealed envelope from the institution. The applicant's current full name and Social Security number must accompany the transcript(s). Official transcripts may also be submitted securely to the Educator Certification Section through electronic transmission by only the following transcript services:</p> <ul style="list-style-type: none"> • Credentials Solutions' TranscriptNetwork™, or • eSCRIP-SAFE, or • National Student Clearinghouse. (Note: There are two methods that National Student Clearinghouse uses to submit transcripts electronically (1) Electronic Transcript Exchange and (2) Electronic PDF. Electronic PDF transcripts will not be accepted by this Section.) <p><input type="checkbox"/> Official transcript verifying a bachelor's degree earned from a senior institution that was regionally accredited at the time the degree was conferred; AND</p> <p><input type="checkbox"/> Official transcript verifying at least a master's degree earned from a senior institution that was regionally accredited at the time the degree was conferred if applying for School Counselor or Library Media certification.</p>

The Alabama State Board of Education and the Alabama State Department of Education do not discriminate on the basis of race, color, disability, sex, religion, national origin, or age in their programs, activities, or employment and provide equal access to the Boy Scouts and other designated youth groups. The following person is responsible for handling inquiries regarding the non-discrimination policies: Title IX Coordinator, Alabama State Department of Education, P.O. Box 302101, Montgomery, AL 36130-2101, email: pss@alsde.edu.

<input type="checkbox"/>	<p>I hold a valid NBPTS certificate and my certificate information can be verified on the National Board for Professional Teaching Standards' (NBPTS) Web site www.nbpts.org.</p> <ul style="list-style-type: none"> The specific discipline(s) in the area(s) of Career and Technical Education, Exceptional Needs Specialist, Music and World Languages must be verified by the NBPTS.
<input type="checkbox"/>	<p>Supplement EXP verifying two full years of full-time professional educational work experience in a P-12 school system(s) is required, at the time of application, for issuance of the Library Media or School Counseling certificate. Professional educational work experience in increments of less than one semester (4.5 months) will not be calculated toward full-time experience.</p>

APPLICATION SUBMISSION and ATTESTATIONS

I understand the Educator Certification Section is unable to determine eligibility for Alabama certification until all required application components have been received and reviewed. Additional information may be requested upon review of the file. The submission of supporting documents **ONLY** does not constitute making application for certification. Incomplete forms will delay the review of the file.

I understand that I must meet all Alabama certification requirements in effect on the date the application is received in the Educator Certification Section. Since certification requirements are subject to change, current requirements may be viewed at www.alsde.edu/EdCert (click *Other Approaches* ⇨ *National Board*).

I understand that I must **thoroughly read** all requirements of this approach (Form BLC).

I understand that it is my responsibility to keep all personal data on file in the Educator Certification Section current.

I understand that it is my responsibility to renew my Professional Certificate(s) and to stay abreast of renewal requirements.

By affixing my signature to this document, I am certifying that true and correct information is being provided. **Failure to submit accurate information may result in revocation or non-issuance of your certificate.**

I have completed the following documents, and I am mailing them to the address at the top of page one:

- Supplement CIT, including supporting documentation
- Application Part 1 of 2 (Supplement BLC)
- Application Part 2 of 2 (Form CLB), including the personal data barcode page
- Required supporting documentation
- Money order, cashier's check, or receipt verifying online payment of \$30.00 application fee

Date

Signature of Applicant

Discipline	NBPTS Certificate Held*	Comparable Alabama Professional Educator Certificate	Grade Level(s)
Art	Early and Middle Childhood	Visual Arts	P-12
	Early Adolescence through Young Adulthood		
Career and Technical Education	Early Adolescence through Young Adulthood	<i>The specific teaching field must be verified by the NBPTS.</i>	
		<i>**Area to be determined by the State Director of Career and Technical Education</i>	
	Agriculture and Environmental Sciences	Agriscience Education	6-12
	Arts and Communication	Technical Education	6-12
	Business, Marketing and Financial Services	Business/Marketing Education	6-12
	Business, Marketing, Information Management, and Entrepreneurship		
	Community Services	**	6-12
	Decorative Arts and Design	Family and Consumer Sciences Education	6-12
	Engineering, Design, and Fabrication	**	6-12
	Family and Consumer Sciences	Family and Consumer Sciences Education	6-12
	Health Services (a valid license in a registered nursing, paramedical, or approved health specialty is also required)	Health Science	6-12

	Human Services	**	6-12
	Information Systems and Technology, Communications, and the Arts	**	6-12
	Leisure and Recreation Services	**	6-12
	Manufacturing and Engineering Technology	**	6-12
	Natural Resources	Agriscience Education	6-12
	Technology Education	**	6-12
	Transportation Systems and Services	**	6-12
English as a New Language	Early and Middle Childhood	English for Speakers of Other Languages	P-12
	Early Adolescence through Young Adulthood		
English Language Arts	Early Adolescence	English Language Arts	4-8 and 6-12
	Adolescence and Young Adulthood		
Exceptional Needs Specialist	Early Childhood through Young Adulthood	<i>The specific teaching field must be verified by the NBPTS.</i>	
	Deaf/Hard of Hearing	Hearing Impairment	P-12
	Early Childhood	Early Childhood Special Education	P-3
	Gifted and Talented	Gifted	P-12
	Mild/Moderate Disabilities	Collaborative Teacher	K-6 and 6-12
	Severe and Multiple Disabilities	Collaborative Teacher	K-6 and 6-12
	Visual Impairments	Visual Impairment	P-12
Generalist	Early Adolescence	English Language Arts Mathematics General Science General Social Science	4-8
Generalist	Early Childhood	Early Childhood	P-3
Generalist	Middle Childhood	Elementary Education English Language Arts General Science General Social Science Mathematics	K-6 and 4-8
Health Education	Early Adolescence through Young Adulthood	Health Education	6-12
Library Media	Early Childhood through Young Adulthood	Library-Media	P-12
Literacy: Reading-Language Arts	Early and Middle Childhood	English Language Arts	4-8
Mathematics	Early Adolescence	Mathematics	4-8 and 6-12
	Adolescence and Young Adulthood		
Music	Early and Middle Childhood	<i>The specific teaching field must be verified by the NBPTS.</i>	
	Early Adolescence through Young Adulthood		
	Band	Instrumental Music	P-12
	Orchestra	Instrumental Music	P-12
	Vocal	Vocal/Choral Music	P-12
Physical Education	Early and Middle Childhood	Physical Education	P-12
	Early Adolescence through Young Adulthood		
School Counseling	Early Childhood through Young Adulthood	School Counselor	P-12
Science	Early Adolescence	General Science	4-8 and 6-12
	Adolescence and Young Adulthood		
Social Studies-History	Early Adolescence	General Social Science	4-8 and 6-12
	Adolescence and Young Adulthood		
World Languages	Early and Middle Childhood	<i>The specific teaching field must be verified by the NBPTS.</i>	
	Early Adolescence through Young Adulthood		
	French	French	P-12
	Spanish	Spanish	P-12

****If your area of NBPTS certification is not listed, you may still submit your application packet for review.***

*****Area to be determined by the State Director of Career and Technical Education.***