Supplement SA1
Alabama State Department of Education
Educator Certification Section
5215 Gordon Persons Building
Post Office Box 302101
Montgomery, AL 36130-2101
Telephone: (334) 694-4557
www.alsde.edu/EdCert

SUPPLEMENT SA1
Revised January 1, 2021

Alternative Class A State-approved Educator Preparation Program
OR
Traditional Class A or Class AA State-approved Educator Preparation Programs
OR
CACREP-accredited School Counseling Program

Supplement SA1 is to be completed by the Alabama college or university certification official for individuals who have been employed by an Alabama county/city superintendent or administrator of an eligible nonpublic/private school and are seeking a First Interim Employment Certificate (IEC). Individuals must be unconditionally admitted and currently enrolled in an Alabama State-approved educator preparation program or CACREP-accredited School Counseling program. Unconditional admission must be obtained prior to the date the application for the first IEC is received in the Educator Certification Section.

I certify that _____________________________ met:

First Name _____________________________ Middle Name _____________________________ Maiden Name _____________________________ Last Name _____________________________ Social Security Number _____________________________

Date of Unconditional Admission

<table>
<thead>
<tr>
<th>Date of Unconditional Admission</th>
<th>Teaching Field or Instructional Support Area</th>
<th>Grade Level(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(e.g., Area of Special Education, Reading Specialist, School Counseling)</td>
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State Rule 290-3-3-.44 for unconditional admission to an Alternative Class A State-approved educator preparation program:

I have attached and personally signed copies of the applicant’s official transcript(s) verifying the required degree and grade point average were met prior to unconditional admission.

Name of College/University | Degree | Major | Date Degree Conferred | GPA | Regionally Accredited | Regionally Accredited |
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<td></td>
<td>Yes</td>
<td>No</td>
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</tbody>
</table>

The overall GPA must be the GPA that was used as the basis for granting the degree and posted on the official transcript of the degree-granting institution. An applicant who holds a valid Professional Educator Certificate or Professional Leadership Certificate is exempt from the GPA requirement.

I If unconditionally admitted prior to July 1, 2017, the minimum overall grade point average (GPA) of the bachelor’s or higher degree must be at least 2.5 on a 4.0 scale.

I If unconditionally admitted on or after July 1, 2017, the minimum overall grade point average (GPA) of the bachelor’s degree must be at least 2.75 on a 4.0 scale or the master’s or higher degree must be at least 3.0 on a 4.0 scale.

I If unconditionally admitted on or after April 17, 2019, the minimum overall grade point average (GPA) of the bachelor’s degree may be at least 2.0 on a 4.0 scale if the Alternate score(s) on the prescribed Praxis subject area test(s) for the teaching field(s), as shown on the Alternate Score Requirements document, was attained prior to the date of unconditional admission (complete chart below).

<table>
<thead>
<tr>
<th>Praxis Subject Area Test(s)</th>
<th>Praxis Test Code(s)</th>
<th>Date Praxis Test(s) Taken</th>
<th>Praxis Score(s) Attained</th>
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</table>
### English for Speakers of Other Languages
State Rule 290-3-3-.45 for unconditional admission to the **traditional Class A State-approved educator preparation program.**

- I have **attached and personally signed** a copy of the applicant’s prerequisite valid Alabama Professional Educator Certificate in a teaching field.

### Instructional Leadership
State Rule 290-3-3-.48 for unconditional admission to the **traditional Class A State-approved educator preparation program.**

- I have **attached and personally signed** a copy of the applicant’s prerequisite valid Alabama Professional Educator Certificate or valid Professional Leadership Certificate.

- I have **attached and personally signed** a copy of the applicant’s Supplement EXP verifying the required acceptable professional educational work experience prior to unconditional admission.
  - If unconditionally admitted **on or after** August 1, 2010, **three** full years of full-time, professional educational work experience in a P-12 setting which must include at least one full year of full-time P-12 classroom teaching experience.

### Library Media
State Rule 290-3-3-.49 for unconditional admission to the **traditional Class A State-approved educator preparation program.**

- I have **attached and personally signed** a copy of the applicant’s prerequisite valid Alabama Professional Educator Certificate or Professional Leadership Certificate.

- I have **attached and personally signed** a copy of the applicant’s Supplement EXP verifying the required acceptable professional educational work experience prior to unconditional admission.
  - If unconditionally admitted between **July 1, 2017,** and **June 30, 2019,** **two** full years of full-time, acceptable professional educational work experience prior to unconditional admission.
  - If unconditionally admitted **July 1, 2019,** or **thereafter,** **two** full years of full-time, acceptable P-12 professional educational work experience prior to unconditional admission.

### Reading Specialist
State Rule 290-3-3-.45.01 for unconditional admission to the **traditional Class A State-approved educator preparation program.**

- I have **attached and personally signed** a copy of the applicant’s:
  - prerequisite valid Alabama Professional Educator Certificate in early childhood education, elementary education, or collaborative special education (grades K-6) **and**
  - Supplement EXP verifying two full years of full-time classroom teaching experience prior to unconditional admission.

- **~OR~**
  - I have **attached and personally signed** a copy of the applicant’s:
    - prerequisite valid Alabama Professional Educator Certificate or Professional Leadership Certificate **and**
    - Supplement EXP verifying two full years of full-time classroom teaching experience prior to unconditional admission **and**
  - If unconditionally admitted **on or after** July 1, 2017, the applicant must verify a current passing score on the Praxis Teaching Reading test validated for use in Alabama. Praxis test 5204 Teaching Reading, with a current passing score earned prior to September 1, 2020, is the current validated test. Information regarding the required validated test to be taken after September 1, 2020, will be available as soon as possible.

### School Counseling
State Rule 290-3-3-.50 for unconditional admission to the **traditional Class A State-approved educator preparation program.**

- I have **attached and personally signed** a copy of the applicant’s prerequisite valid Alabama Professional Educator Certificate or Professional Leadership Certificate.

- I have **attached and personally signed** a copy of the applicant’s Supplement EXP verifying the required acceptable professional educational work experience prior to unconditional admission.
  - If unconditionally admitted between **July 1, 2017,** and **June 30, 2019,** **two** full years of full-time, acceptable professional educational work experience prior to unconditional admission.
  - If unconditionally admitted **July 1, 2019,** or **thereafter,** **two** full years of full-time, acceptable P-12 professional educational work experience prior to unconditional admission.
### School Counseling

State Rule 290-3-2-.22 for unconditional admission to a **CACREP-accredited School Counseling program.**

- I have **attached and personally signed** a copy of the applicant’s official transcript verifying at least a bachelor’s degree, earned prior to unconditional admission to the CACREP-accredited School Counseling program, from a senior institution that was regionally accredited at the time the degree was earned.

### Special Education

State Rule 290-3-3-.42 and 290-3-3-.52 for unconditional admission to the **traditional Class A or Class AA State-approved educator preparation program.**

- I have **attached and personally signed** a copy of the applicant’s prerequisite valid Alabama Professional Educator Certificate in a teaching field.

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**AUTHORIZATION and RESPONSIBILITIES**

1. I certify the named applicant is currently enrolled and met all unconditional admission requirements prior to the date the application was submitted to the Educator Certification Section.

2. I understand it is solely the responsibility of this institution to ensure all admission, program, and testing requirements are met as outlined in the Educator Preparation Chapter of the *Alabama Administrative Code*, Educator Assessment Policy Manual B, and any applicable memoranda.

3. I understand issuance of an Interim Employment Certificate does not guarantee issuance of a Professional Certificate if all admission, program, and testing requirements were not met.

4. I have **attached** a copy of the State-approved educator preparation program checklist, or Alternative Class A State-approved educator preparation program checklist, or CACREP-accredited School Counseling program checklist appropriate to this applicant.

5. This recommendation is to be signed by the Dean, for an applicant who earned a bachelor’s degree from a non-regionally accredited institution and has been unconditionally admitted to an Alternative Class A State-approved educator preparation program.

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Date ___________________________  
Signature of Authorized Certification Official ___________________________

Name of Alabama Institution ___________________________