The Career and Technical Education Section (Montgomery) of the Alabama State Department of Education (ALSDE) is accepting applications for an Education Specialist I for the Family and Consumer Sciences Unit.

Duties will include, but not be limited to:

- Provide coordination and leadership for updating the Family and Consumer Sciences teacher database, coordinate unit communications, manage the development of curriculum and resources for the Human Services, Hospitality and Tourism and Education and Training cluster areas
- Provide leadership related to assigned career clusters, including course of study
- Assist with compliance and business industry or national program certification processes for CTE programs in the Human Services, Hospitality and Tourism and Education and Training cluster areas
- Acquire professional growth and development through ALSDE sponsored workshops and related assigned tasks
- Plan, coordinate, and implement statewide professional development for teachers such as regional in-service workshops, summer conference, and teleconferencing sessions
- Provides technical assistance to local education agencies (LEAs)
- Coordinate the Culinary Arts Competition at the state level for FCCLA and assists with additional STAR competitions
- Develop business partnerships
- Research equipment needs, technology needs, and other resources needed to keep programs current
- Assist with coordination of student and teacher development events, which requires travel
- Facilitate communication with CTE directors, teachers and students
• Develop and coordinate the Family and Consumer Sciences unit plan for recruitment and retention of new teachers and assists with the implementation of the CTE new teacher workshops
• Perform additional duties as related to assigned responsibilities and essential functions
• Extensive overnight travel is required for this position.

Minimum knowledge, skills and abilities required:

Education: Master’s degree from a regionally accredited college or university in an education specialty area or an area of CTE.
Experience: Must have a minimum of five (5) years teaching experience, preference given to teaching content in Family and Consumer Sciences.

The individual who fills this position must possess the following skills and abilities:
• ability for extensive travel
• strong verbal, written, communication and technology skills
• excellent phone, email, and face-to-face communication skills
• attitude of professionalism and ability to work collaboratively with all stakeholders including SDE colleagues
• the ability to design and deliver professional development in face-to-face and technology-based formats
• an understanding of quality teaching and instructional leadership
• a current, valid Alabama license

How to Apply:

Step 1:
Applicants must complete the state required online application process for this position prior to submitting a résumé, reference list, and/or cover letter to the contact person listed below. To apply online complete the Application for Examination Form available at: www.personnel.alabama.gov. Call the State Personnel Department at 334-242-3389 for questions concerning the online process.

Step 2:
Send résumé and cover letter to Mr. Andy Chamness by email as an attachment to tiffani.colvin@alsde.edu by close of business on February 28, 2020, close of business. Her contact number is 334-694-4876.