Position Title: Retired State Employee (Note: LEA retired personnel are eligible)

Position Code: 11903

Option: General - 003

Salary Range: Hourly Rate—All Post-Retirement Rules Apply

Position Location: Various Locations

Open Date: February 11, 2020

Close Date: February 25, 2020, COB

The Alabama State Department of Education seeks up to 3 retired state employees to serve as Literacy Coaches, working in various areas throughout the state. Literacy Coaches will impact student learning by improving teacher practice at the middle and high school level. Minimum requirements include successful experience as a Reading Specialist and/or teacher, and appropriate certification. Expected qualities and capabilities include knowledge and experience in improving students’ reading and literacy skills. Additionally, candidates should be highly reliable, organized, and with exceptional communication skills.

Duties for those serving in the above capacity may include, but not be limited to the following:

- Attend trainings, as appropriate
- Plan and model lessons, supporting implementation of best practices for improving student engagement and learning
- Provide differentiated coaching support based on the needs of teachers
- Provide guidance in the selection of literacy materials, assessment tools, progress monitoring methods, and intervention materials and strategies
- Support teachers in providing daily, targeted intervention to struggling students
- Assist teachers and administrators in implementing, strengthening, supporting, and organizing intervention efforts to improve student achievement
- Plan and facilitate professional development that will assist teachers and administrators in targeting student reading deficits, assessing student learning, reflecting on professional practice, and identifying next steps to improve student achievement
- Collaborate with teachers and administrators to analyze and use formative data that will inform instructional decisions and practices
- Keep accurate records documenting level of support and monitoring

Applicants must have been certified in education and/or demonstrate strong knowledge of instruction in both general education and special education areas.
Applicants must currently be reachable on the Retired State Employee Register.

How to Apply:

Step 1:
Applicants must complete the state required online application process for this position prior to submitting a résumé, reference list, and/or cover letter to the contact person listed below. To apply online complete the Application for Examination Form available at: www.personnel.alabama.gov. Call State Personnel Department at 334-242-3389 for questions concerning the online process.

Step 2:
Send résumé to: Alabama State Department of Education
Dr. Molly Killingsworth and Ms. Monique Duncan

By email as an attachment to mkillingsworth@alsde.edu and mduncan@alsde.edu