



STATE OF ALABAMA
DEPARTMENT OF EDUCATION



Joseph B. Morton
State Superintendent
of Education

Alabama
State Board
of Education

March 22, 2006

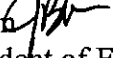
Governor Bob Riley
President

MEMORANDUM

Randy McKinney
District I
President Pro Tem

TO: City and County Superintendents of Education
City and County Special Education Coordinators

Betty Peters
District II

FROM: Joseph B. Morton 
State Superintendent of Education

Stephanie W. Bell
District III

RE: Special Education Records for Incarcerated Students

Dr. Ethel H. Hall
District IV
Vice President
Emerita

The State Department of Education (SDE) has an agreement regarding the provision of special education and related services to eligible students who are in the custody of the Alabama Department of Corrections. The SDE, in conjunction with J. F. Ingram State Technical College, is in the process of implementing this agreement, which contains some strict timelines as they relate to the provision of services to eligible students. To provide these services it will be necessary for the J. F. Ingram staff to request copies of special education records from school districts that these students previously attended. If your agency receives such a request, please forward the records in an expeditious manner so that the SDE may meet its obligations under the agreement.

Ella B. Bell
District V

If you have any questions regarding this request, please contact Ms. Rosie Edwards, J. F. Ingram State Technical College, at (334) 514-6147 or Mr. Barry Blackwell, SDE, at (334) 242-8114. Your immediate cooperation in this matter will be greatly appreciated.

David F. Byers, Jr.
District VI

JBM/BSB/GMT

Sandra Ray
District VII
Vice President

cc: Mr. Feagin Johnson, Jr.
Dr. Ruth C. Ash
Ms. Rosie Edwards
Dr. Mabrey Whetstone
Mr. Barry S. Blackwell

Dr. Mary Jane Caylor
District VIII

Joseph B. Morton
Secretary and
Executive Officer

FY06-2105