



STATE OF ALABAMA
DEPARTMENT OF EDUCATION



Thomas R. Bice
State Superintendent of Education

February 28, 2013

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MEMORANDUM

TO: City and County Superintendents of Education

FROM: Thomas R. Bice *TRB*
State Superintendent of Education

RE: Nonpublic School Enrollment Survey

Federal guidelines for the *No Child Left Behind Act of 2001* (NCLB) require that all private and parochial schools within the attendance areas of each local education agency (LEA) be contacted annually and offered the opportunity to participate in those federal programs. Please be mindful that this data request does not serve as the nonpublic schools' invitation to participate in the various federal programs served by the LEA. Although this letter may be a part of the information provided to the nonpublic schools, it does not meet the equitable participation requirements as outlined in NCLB guidance.

The data for the current year will be sent to the U.S. Department of Education and will be used to calculate federal allocations to the state for Fiscal Year 2014. Titles II and III allocations are impacted by the private school data.

Enclosed is the form for reporting current year enrollment in private and parochial schools. Each LEA must complete and return the survey even if it currently does not have participating private schools. Your signed and notarized form should be returned by March 28, 2013, to:

Mr. Edmund Moore, Coordinator
Alabama State Department of Education
Federal Programs Section
Post Office Box 302101
Montgomery, Alabama 36130-2101

If you have questions or need assistance, contact Mr. Moore or your regional specialist at 334-242-8199.

TRB/EM/BMM

Enclosures

cc: City and County Federal Programs Coordinators

FY13-2035

**ALABAMA STATE DEPARTMENT OF EDUCATION
FEDERAL PROGRAMS SECTION**

**NONPUBLIC SCHOOL ENROLLMENT SURVEY
(Duplicate this form as needed)**

SCHOOL SYSTEM _____

_____ Please check and return if there are NO nonpublic schools in your LEA attendance area.

**THIS IS NOT FOR TITLE I PARTICIPATING.
Only Report Migrant (Title I-C), Title II-A, and Title III.**

For each nonpublic school in your attendance area, please provide the following information:

- **List name and address of each nonpublic school.**
- **Check the program or programs in which each school is participating.**
- **Give the enrollment of each participating school.**
- **Give the enrollment of each nonparticipating school.**

**Enrollment as of
January 14, 2013**

(1)	(2)	(3)	(4)	(5)	(6)
<u>Nonpublic School(s) and Addresses</u>	<u>Migrant Title I-C</u>	<u>Title II-A</u>	<u>Title III</u>	<u>Participating</u>	<u>Non Participating</u>
1. _____ _____ _____	_____	_____	_____	_____	_____
2. _____ _____ _____	_____	_____	_____	_____	_____

Nonpublic School Enrollment Survey

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3. _____ _____ _____	_____	_____	_____	_____	_____
4. _____ _____ _____	_____	_____	_____	_____	_____
5. _____ _____ _____	_____	_____	_____	_____	_____
6. _____ _____ _____	_____	_____	_____	_____	_____

I hereby certify that the enrollment of nonpublic schools as stated in this document is accurate according to evidence submitted by the individual school and that these data are on file in the LEA office.

School System

Signature of LEA Superintendent

Sworn to and subscribed before me this the _____ day of _____, 2013.

Notary Public

Return by **March 28, 2013**, to:

Mr. Edmund Moore, Coordinator
Alabama State Department of Education—Federal Programs Section
Post Office Box 302101
Montgomery, Alabama 36130-2101