January 26, 2015

MEMORANDUM

TO:      City and County Superintendents
         Deans of the Colleges of Education
         Nonpublic School Administrators

FROM:    Thomas R. Bice
         State Superintendent of Education

RE:      Revised Fingerprint Fee Schedule

The Alabama State Department of Education (ALSDE) has received notification from the Federal Bureau of Investigation (FBI) of a rate decrease for fingerprint services. Beginning February 1, 2015, the federal rate for fingerprinting will be reduced by $1.75 per applicant. As a result, the overall cost for fingerprinting services through the ALSDE will be reduced by this same amount. Effective February 1, 2015, the cost for in-state applicants who submit fingerprints electronically at one of our approved fingerprint sites will be $49.65. The cost for out-of-state applicants who submit fingerprint cards will be $57.65. This change will be made with no interruption or reduction to the current level of service.

Please pass this information along to your applicants for certification, licensure, employment, and admission to state-approved teacher education programs. Should you have additional questions regarding this change, please feel free to contact Mr. Corey Martin at cmartin@alsde.edu.

TRB/CJM/JJB

cc:       Mrs. Sherrill W. Parris
          Dr. Jayne A. Meyer
          Mrs. Sarah P. Justiss
          Mr. Corey J. Martin

FY15-2032